

# ***Crystal Lake Police Pension Fund***

## ***Meeting Agenda Police Conference Room P 113 April 16, 2015 4:00 PM***

Type of Meeting: Regular

Invitees: Trustees of the Crystal Lake Police Department Pension Fund

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of minutes from January 15, 2015 meeting
- V. Old Business
  - a. Annual verification of eligibility for beneficiaries
  - b. QILDRO request submitted by Frank Houlihan
  - c. Application with the Secretary of State's Archives Records Unit for developing a plan for records retention and destruction
  - d. 2010 bill from The Spine Center for Greg Pourchot
- VI. New Business
  - a. Paul Olszak, by acclimation, will be retained as an active member of the Board of Trustees of the Crystal Lake Police Pension Fund
  - b. Ballot count for the retired member trustee position
  - c. Review of both 1 and 3 year engagement letters with Lauterbach & Amen, LLP
  - d. Rebalance portfolio to conform with statutory asset allocation prior to close of fiscal year
  - e. Review and/or modify Board's investment policy
  - f. Authorize preparation of annual Department of Insurance Report
  - g. Annual filing of statement of economic interest statements for each trustee
  - h. Mail
- VII. Treasurer's Report

VIII. Investment Activity

IX. Presentation of Bills

- a. Reimer & Karlson LLC – payment not to exceed \$1000.00
- b. Mesirow Financial (Fiduciary Liability Insurance) – payment not to exceed \$4500.00
- c. Lauterbach & Amen, LLP – payment not to exceed \$6500.00
- d. Annual Trustee Training – payment not to exceed \$3000.00
- e. January – March 2015 Timesheet for Recording Secretary Terry Kafenshtok – payment not to exceed \$300.00

X. Executive Session matters (if applicable)

XI. Adjournment