



CITY OF CRYSTAL LAKE
AGENDA

CITY COUNCIL
REGULAR MEETING

City of Crystal Lake
100 West Woodstock Street, Crystal Lake, IL
City Council Chambers
April 21, 2015
7:30 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Proclamations**
 - a. **Environmental Defenders of McHenry County-BYOBag Month**
 - b. **Kalck's Butcher Shop**
 - c. **Friendship House**
 - d. **Home State Bank**
5. **Approval of Minutes –**
 - a. **April 7, 2015 Regular City Council Meeting**
 - b. **March 31, 2015 Budget Workshop Meeting**
6. **Accounts Payable**
7. **Public Presentation**

The public is invited to make an issue oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the city staff, Mayor or City Council will not be allowed at this time, nor will any comment from the Council. Personal invectives against city staff or elected officials are not permitted.
8. **Mayor's Report**
9. **City Council Reports**
10. **Consent Agenda**
 - a. **Resolution honoring the achievements of retiring Major Wayne Schintgen.**
 - b. **St. Thomas the Apostle Church request to close Lake Street from an area just south of the First Congregational Church entrance to an area just south of the St. Thomas School parking lot on Wednesday, May 27, 2015 from 7:45 a.m. until 2:15 p.m. for the St. Thomas Field Days.**
11. **Crystal Lake Water Ski Association request for waiver of no-wake restrictions for their Slalom Tournaments on July 19th, 2015, August 16th, 2015, and September 6th, 2015.**

12. **Athans Company, 6710 Pingree Road - Annexation Public Hearing and adoption of Ordinances Authorizing execution of the Annexation Agreement, Annexation of the property, and Rezoning of the property upon annexation to the M–Manufacturing district with zoning variations.**
13. **Bucky’s, 8108 Pyott Road, southern parcel - Annexation Public Hearing and adoption of Ordinances approving the annexation of 1.17 acres.**
14. **Eisenmann-Terra Cotta Realty, 150 E. Dartmoor Drive- Ordinance granting the Final PUD Amendment and Final Plat of Subdivision.**
15. **Illinois Championship Triathlon at Three Oaks Recreation Area.**
16. **Independence Day Parade Parkway Regulations.**
17. **Resolution for the purchase of thermoplastic pavement markings through the Suburban Purchasing Cooperative 2015 Pavement Marking Joint Purchasing Program.**
18. **Resolution authorizing an extension of the agreement with Christopher B. Burke Engineering, Ltd. for storm water management consulting services.**
19. **Resolution allowing the allocation of MFT funds for traffic signal maintenance, street light maintenance, street resurfacing, illuminated name signs and snow-fighting purchases.**
20. **Bid award- Fire Rescue Department fire turnout gear.**
21. **Bid award- Fire Department uniform pricing.**
22. **Resolution approving the Lake Safety Program Budget FY 2015/2016.**
23. **Public Hearing; Ordinance approving and adopting the Annual Budget for the 2015/2016 Fiscal Year; Salary Ordinance for the 2015/2016 Fiscal Year; Ordinance amending Section 496-137, Vehicle License, of the City Code; Ordinance amending Section 515, Water and Sewer, of the City Code; and Ordinance approving and adopting the Fire Cost Recovery Fee.**
24. **Council Inquiries and Requests.**
25. **Adjourn to Executive Session for the purpose of discussing matters of pending and probable litigation, the sale, purchase or lease of real property, collective bargaining, and personnel.**
26. **Reconvene to Regular Session.**
27. **Adjourn.**

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Brad Mitchell, Assistant to the City Manager, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.



Agenda Item No: 10b

**City Council
Agenda Supplement**

Meeting Date:

April 21, 2015

Item:

St. Thomas School Street Closure Request

Staff Recommendation:

Motion to approve the closure of Lake Street from an area just south of the First Congregational Church entrance to an area just south of the St. Thomas School parking lot on Wednesday, May 27, 2015 from 7:45 a.m. until 2:15 p.m., during the St. Thomas Field Days.

Staff Contact:

Abigail Wilgreen, City Engineer

Background: The City has received a request from St. Thomas School for the closure of Lake Street from an area just south of the First Congregational Church entrance to an area south of the St. Thomas School parking lot on Wednesday, May 27, 2015 from 7:45 a.m. until 2:15 p.m. for the St. Thomas Field Days. During the St. Thomas Field Days, the children will be going back and forth from the school to the playing fields, participating in a wide variety of activities. Closing Lake Street would make it safer for the children to cross from the school to the fields, as well as make it easier on the parent volunteers coordinating the St. Thomas Field Days. The City Council has approved a similar request for the past few years.

City staff has reviewed the petitioner's request and does not have concerns regarding the closure of Lake Street, providing the following conditions are met:

- 1) City-owned barricades must be used to block off the street closure sections. Barricades shall be placed to allow access to existing crosswalks. In addition, a "Local Traffic Only" sign must be temporarily placed at the entrance to Lake Street from Dole Avenue. The petitioner must complete and submit a Barricade Borrowing Application.
- 2) The petitioner must send a notice to all affected property owners along Lake Street.
- 3) The petitioner must contact the school districts in the area in case there are any bus routes that may utilize Lake Street.

- 4) Emergency vehicle access must be maintained throughout the event. Items should not be placed on the roadway to prohibit access, and volunteers should be available to remove barricades to allow emergency vehicles on the roadway, if necessary.
- 5) Emergency access to the School must be maintained throughout the event. The petitioner must provide a plan of the St. Thomas Field Days layout.
- 6) Local traffic access to Lake Street must be maintained throughout the event. Volunteers should be available to remove barricades to allow property owners on the roadway, if necessary.
- 7) All debris created by the event shall be cleaned up during and after the event.
- 8) The petitioner must adhere to the required City insurance provisions for the use of City-owned property by providing a certificate of insurance naming the City as additional insured, and sign the required Indemnity/Hold Harmless agreement.
- 9) If tents or canopies will be used, the petitioner shall contact the Fire Rescue Department for further review.
- 10) Any additional permits or requests for signage shall be made through the Community Development Department.
- 11) In the case of inclement weather, an alternate date can be approved by the City Manager.

The petitioner has agreed to meet these conditions. The letter requesting approval for the closure of Lake Street and a map indicating the portion of the roadway to be closed have been attached for City Council consideration.

Votes Required to Pass: Simple majority vote of the City Council



Agenda Item No: 11

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	April 21, 2015
<u>Item:</u>	Slalom Tournaments – Waiver of No-Wake Restrictions
<u>Staff Recommendation:</u>	Motion to waive no-wake restrictions for the Slalom Tournaments to be held on Sunday, July 19, 2015 from 2:00 p.m. to 6:00 p.m., Sunday, August 16, 2015 from 2:00 p.m. to 6:00 p.m., and Sunday, September 6, 2015 from 2:00 p.m. to 6:00 p.m.
<u>Staff Contact:</u>	Abigail Wilgreen, City Engineer

Background: The City received a letter from the Crystal Lake Water Ski Association (CLWSA) requesting permission to hold the following events on Crystal Lake:

1. Slalom Tournaments – Sunday, July 19, 2015 from 2:00 p.m. to 6:00 p.m.
2. Slalom Tournaments – Sunday, August 16, 2015 from 2:00 p.m. to 6:00 p.m.
3. Slalom Tournaments – Sunday, September 6, 2015 from 2:00 p.m. to 6:00 p.m.

As the events would occur during no-wake hours, the CLWSA is requesting a waiver from no-wake restrictions for event participants. No-wake restrictions would be back in effect at the end of the events. The City Council has lifted the no-wake restrictions for these events in the past.

Ski areas will be clearly marked and adequate personnel will be provided to ensure a safe event. Assistance is not being requested of the City.

The Police and Fire Rescue Departments have reviewed the request and do not have concerns with the events. The CLWSA is also coordinating approval for “no-wake” restrictions with the Crystal Lake Park District and Village of Lakewood.

City staff does not have any concerns with the petitioner’s request to waive the no-wake restrictions, providing the following conditions are met:

- 1) The Crystal Lake Water Ski Club shall provide the City with a letter from the Crystal Lake Park District and Village of Lakewood indicating their approval.
- 2) All debris created by the event shall be cleaned up during and after the event.
- 3) Petitioner must adhere to the required City insurance provisions for the use of City-owned property by providing a certificate of insurance naming the City as additional insured, and sign the required Indemnity/Hold Harmless agreement.
- 4) Any additional permits or requests for signage shall be made through the Community Development Department.
- 5) In the case of inclement weather, an alternate date can be approved by the City Manager.

The applicant has been advised to attend the April 21, 2015 City Council meeting. The letter requesting approval for the waiver of no-wake restrictions is attached.

Votes Required to Pass: Simple majority vote of the City Council



Agenda Item No: 12

**City Council
Agenda Supplement**

- Meeting Date:** April 21, 2015
- Item:** REPORT OF THE PLANNING & ZONING COMMISSION

Athans Company, 6710 Pingree Road

ANNEXATION PUBLIC HEARING
- Requests:**
- 1) Rezoning upon annexation to M-Manufacturing.
 - 2) Zoning Variation from Article 2-400 C(8), the requirement for outdoor storage of commercial vehicles and equipment to be screened.
 - 3) Zoning Variation from Article 4-200 C, the requirement for off-street parking surfacing, to allow the existing gravel parking lot to remain.
- Petitioner:** Robert Riffle on behalf of George Athans
- Recommendation:** Motion to:
- 1) Adopt ordinances authorizing execution of the annexation agreement and annexation of the property.
 - 2) Approve the Planning and Zoning Commission recommendations and adopt an ordinance for rezoning upon annexation to the M- Manufacturing district and the zoning variations.
- Staff Contact:** James Richter II, Planning and Economic Development Manager
-

Background:

Existing Use: The property is currently improved with the Athans Company and its associated metal disc welding business and ancillary outdoor storage. The Athans Company manufactures the product that connects a semi truck to the trailer.

History: This property is a county island, surrounded by the City. City staff contacted the property owner and encouraged them to file an application for annexation.

Key Factors:

- The petitioner is requesting to zone the property M-Manufacturing upon annexation and to allow the existing uses and improvements to remain via the annexation agreement. Zoning variations are requested to accommodate the existing gravel parking lot and outdoor storage of commercial vehicles and equipment without screening on the property for the term of the annexation agreement.

PZC Highlights:

- The outdoor storage is located in the rear of the property, screened by the building.
- The PZC stated the Findings of Fact have been met.

The Planning and Zoning Commission recommended **approval (8-0)** of the petitioner's request with the following conditions of approval:

1. Any other improvements that are made to the property shall comply with the current City standards and codes.
2. The petitioner shall comply with the requirements of the Community Development Department, Public Works, Police and Fire Rescue Departments.

The draft annexation agreement is attached. The petitioner requests the annexation agreement to be a 20 year agreement and that the existing conditions be accepted for the term of the agreement. This document has been reviewed by an attorney and staff and is an acceptable format.

Votes Required to Pass: A super majority vote (5 votes) is required to approve the annexation agreement.

ORDINANCE NO. _____
FILE NO. _____

**AN ORDINANCE ZONING CERTAIN PROPERTY
"M" MANUFACTURING AND
VARIATIONS**

DRAFT

WHEREAS, certain territory is the subject of a certain Annexation Agreement; and

WHEREAS, said territory has been duly annexed by ordinance to the City of Crystal Lake;

and

WHEREAS, by the terms of said Annexation Agreement, said territory is to be zoned "M"
Manufacturing; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the property legally
described hereinbelow be classified and zoned as indicated.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That the following described property be and the same is hereby zoned and
classified "M" Manufacturing:

Lot 1 in Rickert's Industrial Subdivision, Unit No. 1, being a part of the Northwest
Quarter of the Southwest Quarter of Section 3, Township 43 North, Range 8 East, of the
Third Principal Meridian, according to the Plat thereof recorded April 7, 1971 as
Document No. 540416, in McHenry County, Illinois.

Property Index Number: 19-03-301-001

That the City agrees to grant Variations from: A. Article 2-400 C(8), the requirement of
outdoor storage of commercial vehicles and equipment to be screened; and B. Article 4-200 C, the
requirement of off-street parking surfacing to allow the existing gravel parking lot to remain with the
following conditions:

1. Any other improvements that are made to the property shall comply with the current City standards and codes.

2. The petitioner shall comply with the requirements of the Community Development Department, Public Works, Police and Fire Rescue Departments.

SECTION II: That the City Clerk be and he is hereby directed to amend the official zoning map of the City of Crystal Lake and all pertinent records of the City of Crystal Lake to show the zoning and classification of the above-described property in accordance with the provisions of this Ordinance, as provided by law.

SECTION III: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 20__.

APPROVED by me this ____ day of _____, 20__.

MAYOR

ATTEST:

CITY CLERK

DRAFT

ORDINANCE NO. _____
FILE NO. _____

**AN ORDINANCE ANNEXING CERTAIN TERRITORY TO
THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS**

WHEREAS, a written Petition, signed by all of the legal owners of all land within the territory hereinafter described, has been filed with the City Clerk of the City of Crystal Lake, McHenry County, Illinois, requesting that said territory be annexed to the City of Crystal Lake; and

WHEREAS, the said territory is not within the corporate limits of any municipality but is contiguous to the City of Crystal Lake; and

WHEREAS, said territory is not part of any public library district; and

WHEREAS, legal notices regarding the intention of the City to annex said territory have been sent to all public bodies required to receive such notice by State statute; and

WHEREAS, all Petitions, documents and other necessary legal requirements are in full compliance with the requirements of the Statutes of the State of Illinois, specifically 65 ILCS 5/7-1-8; and

WHEREAS, annexation of the territory by the City is also authorized under, and is in compliance with the requirements of section 7-1-10 of the Illinois Municipal Code, 65 ILCS 5/7-1-10; and

WHEREAS, it is in the best interests of the City of Crystal Lake that said territory be annexed thereto.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION II: That the territory legally described in Exhibit "A" attached hereto and made a part thereof, be and the same is hereby annexed to the City of Crystal Lake, McHenry County, Illinois.

SECTION III: That the City Clerk of the City of Crystal Lake is hereby directed to record in the Office of the Recorder of Deeds of McHenry County, Illinois, being the County in which the aforesaid annexed territory is situated, a certified copy of this Ordinance together with an accurate map of the territory hereby annexed, said map being attached hereto and made a part hereof and labeled Exhibit "B". Additionally, the City Clerk is authorized and directed to cause a certified copy of this Ordinance, together with an accurate map to be filed in the Office of the County Clerk of McHenry County, Illinois.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage, and approval.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 20__.

APPROVED by me this ____ day of _____, 20__.

MAYOR

ATTEST:

CITY CLERK

Exhibit "A"

Lot 1 in Rickert's Industrial Subdivision, Unit No. 1, being a part of the Northwest Quarter of the Southwest Quarter of Section 3, Township 43 North, Range 8 East, of the Third Principal Meridian, according to the Plat thereof recorded April 7, 1971 as Document No. 540416, in McHenry County, Illinois.

Property Index Number: 19-03-301-001

EXHIBIT "B"

MAP OF ANNEXED TERRITORY

DRAFT

ORDINANCE NO. _____
FILE NO. _____

**AN ORDINANCE AUTHORIZING THE EXECUTION
OF AN ANNEXATION AGREEMENT**

WHEREAS, it is in the best interests of the City of Crystal Lake, McHenry County, Illinois, that a certain Annexation Agreement, a copy of which is attached hereto and incorporated herein, be entered into; and

WHEREAS, THE ATHANS COMPANY, Owner, is ready, willing and able to enter into said Agreement and to perform the obligations as required thereunder; and

WHEREAS, the statutory procedures provided in Division 15.1 of Article 11 of the Illinois Municipal Code, as amended, for the execution of said Annexation Agreement have been fully complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That the Mayor be and he is hereby authorized and directed to execute, and the City Clerk is directed to attest, the Annexation Agreement, a copy of which is attached hereto and made a part hereof.

SECTION II: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 20__.

APPROVED by me this ____ day of _____, 20__.

MAYOR

ATTEST:

CITY CLERK



Agenda Item No: 13

**City Council
Agenda Supplement**

Meeting Date: April 21, 2015

Item: ANNEXATION PUBLIC HEARING
Bucky's Annexation, 8108 Pyott Road, southern parcel

Petitioner: Joe Gottemoller, on behalf of Home State Bank Trust 1195

Recommendation: Motion to adopt an ordinance approving the annexation of 1.17 acres located at 8108 Pyott Road.

Staff Contact: James Richter II, Planning and Economic Development Manager

Background:

In 1983, a triangular shaped parcel owned by the Lewis family was annexed to the City. This parcel was later divided due to the extension of Rakow Road, which traversed the center of the property, breaking it into two parts. A separate parcel directly to the south was also acquired by the Lewis family. It was assumed by the petitioner and the City that this parcel had been annexed to the City with the north property. However, this parcel had not been annexed to the City, which was discovered recently by the McHenry County GIS department when they were cleaning up their boundary maps.

The property in question contains approximately 1.17 acres, and is vacant. The property owners have voluntarily petitioned to annex this property to the City. All of the required notifications for annexation have been satisfied.

Both parties agreed to annex the property without an annexation agreement due to the circumstances of the annexation. The property is scheduled to be reviewed by the Planning and Zoning Commission on Wednesday, April 22, for rezoning, preliminary/final PUD and variations. The Council will review these requests in May.

Votes Required to Pass: A super majority vote (5 votes) is required to approve the annexation.

DRAFT

ORDINANCE NO. _____
FILE NO. _____

**AN ORDINANCE ANNEXING CERTAIN TERRITORY TO
THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS**

WHEREAS, a written Petition, signed by all of the legal owners and all of the electors of record of all land within the territory hereinafter described, has been filed with the City Clerk of the City of Crystal Lake, McHenry County, Illinois, requesting that said territory be annexed to the City of Crystal Lake; and

WHEREAS, the said territory is not within the corporate limits of any municipality but is contiguous to the City of Crystal Lake; and

WHEREAS, said territory is part of Algonquin public library district; and

WHEREAS, legal notices regarding the intention of the City to annex said territory have been sent to all public bodies required to receive such notice by State statute; and

WHEREAS, CRYSTAL LAKE HOME STATE BANK AS TRUSTEE UNDER TRUST AGREEMENT AND KNOWN AS TRUST #1195, is the owner of said territory; and

WHEREAS, all Petitions, documents and other necessary legal requirements are in full compliance with the Statutes of the State of Illinois, specifically 65 ILCS 5/7-1-8; and

WHEREAS, it is in the best interests of the City of Crystal Lake that said territory be annexed thereto.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That the following described territory:

That part of the Northwest Quarter of the Northwest Quarter of Section 16, Township 43 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the Northwest corner of said Northwest Quarter of the Northwest Quarter; thence South 0 degrees 45 minutes 31 seconds East along the West line of said Northwest Quarter of the Northwest Quarter, 371.48 feet; thence North 89 degrees 14 minutes 29 seconds East, 50.60 feet to the Point of Beginning; thence continuing North 89 degrees 14 minutes 29 seconds East, 372.37 feet, to a point located on the Southwesterly right of way line of the former Chicago and Northwestern Railway Company; thence South 19 degrees 22 minutes 19 seconds East along said Southwesterly right of way line of the former Chicago and Northwestern Railway Company, 224.62 feet; thence South 89 degrees 14 minutes 29 seconds West, 446.05 feet to a point located on the East right of way line of Pyott Road; thence North 0 degrees 21 minutes 42 seconds East, 93.75 feet along said East right of way line; thence North 0 degrees 45 minutes 31 seconds West, 119.13 feet along said East right of way line to the Point of Beginning (Excepting therefrom that part thereof described in Trustee's Deed recorded May 24, 2010 as Document No. 2010R0022505 and Trustee's Deed recorded May 16, 2008 as Document No. 2008R0028725).

be and the same is hereby annexed to the City of Crystal Lake, McHenry County, Illinois.

SECTION II: That the City Clerk of the City of Crystal Lake is hereby directed to record in the Office of the Recorder of Deeds of McHenry County, Illinois, being the County in which the aforesaid annexed territory is situated, a certified copy of this Ordinance together with an accurate map of the territory hereby annexed, said map being attached hereto and made a part hereof and labeled Exhibit "I".

SECTION III: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law, and when a certified copy thereof, together with an accurate map is recorded in the Office of the Recorder of Deeds of McHenry County, Illinois, and filed in the Office of the County Clerk of McHenry County, Illinois; and thereupon said territory shall be subject to the jurisdiction of the City of Crystal Lake.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 20__.

APPROVED by me this _____ day of _____, 20__.

MAYOR

ATTEST:

CITY CLERK



Agenda Item No: 14

**City Council
Agenda Supplement**

Meeting Date: April 21, 2015

Item: REPORT OF THE PLANNING & ZONING COMMISSION

Eisenmann – Terra Cotta Realty (TCR)

Request:

1. Final PUD Amendment for changes to the parking areas;
2. Final Plat of Subdivision for 3 lots;
3. Variation from:
 - A. Article 3-200 for the lot area, lot width, maximum impervious surface coverage and principal structure setbacks;
 - B. Article 4-200, for the parking lot setbacks, parking space dimensional requirements;
 - C. Article 4-400 for the parking lot landscaping requirements;
 - D. Article 4-1000 for the freestanding sign area requirements.

Petitioner: Tom Zanck, attorney

PZC Recommendation: To approve the PZC recommendations and adopt an ordinance granting the Final PUD Amendment and the Final Plat of Subdivision for Eisenmann – TCR at 150 E. Dartmoor Drive.

Staff Contact: James Richter II, Planning and Economic Development Manager

Background:

- Existing Use: The property is currently used by both Eisenmann and TCR.
- Property History: In 2006, the City agreed to vacate a portion of Dartmoor Drive for the purpose of allowing Eisenmann to construct additional parking and to facilitate an occupancy in the industrial building. It was discovered that reconstructing the cul-de-sac for parking lot, while maintaining the access point for trucks, would be both cost-prohibitive and impractical. Also, Eisenmann didn't need additional parking at that time, and therefore, the cul-de-sac remained as-is.

The topics of truck and vehicle circulation, and parking were brought to light when Terra Cotta Industries proposed to purchase the vacant industrial building for their metal processing operation. It was determined that the best course of action would be to:

- a) Re-dedicate the cul-de-sac to the City and abandon the redevelopment plan for that area,
- b) Provide additional parking on Eisenmann's property, and
- c) Create a separate lot for Eisenmann to use for overflow parking.

Key Factors:

- **Requests:** The petitioners are requesting a Final PUD Amendment for the reconfiguration of the property with variations and Plat of Subdivision to divide the property and rededicate the Dartmoor Drive cul-de-sac. Terra Cotta Realty (TCR), the owner of the property, is also requesting a sign variation to allow them a free-standing sign.
- **Planned Unit Development Variations:**
 - Article 3-200 for the lot area, lot width, maximum impervious surface coverage and principal structure setbacks. These are already existing conditions on the property.
 - Article 4-200 parking lot setbacks, parking space dimensions and maximum driveway widths. Most of these are also pre-existing conditions. There are a few locations where new parking for Eisenmann on Lot 1 and Lot 3 is too close to the right-of-way and would not meet the setback.
 - Article 4-400 parking lot landscaping. These are already existing conditions on the property regarding the required landscape parking lot setback. The new proposed parking by Eisenmann would also not meet the landscape parking lot setback.
 - Article 4-1000 signs. This would be for the new free-standing sign that would show both property users. The sign exceeds the square footage by 1.02 square feet.

PZC Highlights:

- The PZC reviewed the findings of fact and found the petition met the requirements.
- The PZC was supportive of the reduced sign height and was supportive of the small variation for size.

The PZC recommended **approval (8-0)** of the petitioner's request for a Final PUD Amendment/Subdivision with the following conditions:

1. Approved plans, to reflect staff and advisory board comments, as approved by the City Council:
 - A. Application (Eisenmann TCR, received 03/09/15).
 - B. PUD Site Plan (VSEI, dated 02/24/15, received 03/09/15).
 - C. Final Plat of Subdivision (VSEI, dated 03/09/15, received 03/09/15).
 - D. Free-Standing Sign, **(revised sign received 4/1/15) (Added by the PZC)**.
2. Final Plat of Subdivision
 - A. The Plat shall meet all the requirements of Article 5-200 G 3 b, including but not limited

to, names of owners and certification by licensed surveyor; exact location, width and name of all streets and dedication status; building setback lines and school districts in which each lot is located.

3. The new parking areas on lot 1 and on the south side of lot 2 shall be restriped to reflect the new parking lot designs in accordance with the site plan.
4. For the additional and revised parking areas on lot 3, the owner shall provide a landscaping plan for review and approval by staff when permits for the additional parking area are applied for.
5. Signage
 - A. ~~The freestanding sign shall comply with the Sign Ordinance requirements.~~ **The freestanding sign shall comply with the sign presented at the April 1, 2015 Planning and Zoning Commission meeting. (Amended by the PZC).**
 - B. Requests for wall signage beyond what is allowed by the Sign Ordinance shall be made through an application for a Sign Variation.
6. The petitioner shall comply with all of the requirements of the Community Development Department.

Votes Required to Pass:

A simple majority vote.

DRAFT

ORDINANCE NO. _____
FILE NO. _____

AN ORDINANCE GRANTING AN AMENDMENT
TO THE FINAL PUD, FINAL PLAT OF SUBDIVISION, AND VARIATIONS
FOR EISENMANN/TERRA COTTA REALTY

WHEREAS, pursuant to the terms of the Petition (File #2015-18) before the Crystal Lake Planning and Zoning Commission, the Petitioner has requested an Amendment to the Final Planned Unit Development, Final Plat of Subdivision for 3 lots, and Variations from: A. Article 3-200 for the lot area, lot width, maximum impervious surface coverage and principal structure setbacks; B. Article 4-200, for the parking lot setbacks, parking space dimensional requirements; C. Article 4-400 for the parking lot landscaping requirements; and D. Article 4-1000 for the freestanding height and area requirements; and

WHEREAS, the required hearings were held on the petition of the property owners in the manner and the form required by the Unified Development Ordinance of the City of Crystal Lake and the statutes of the State of Illinois; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the Amendment to the Final Planned Unit Development, Final Plat of Subdivision, and Variations be granted as requested in said Petition,

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That a Final PUD Amendment, Final Plat of Subdivision for 3 lots, and Variation from: A. Article 3-200 for the lot area, lot width, maximum impervious surface coverage and principal structure setbacks; B. Article 4-200, for the parking lot setbacks, parking space dimensional requirements; and C. Article 4-400 for the parking lot landscaping requirements for the property located at 150 E. Dartmoor Drive (19-09-351-010 and 011, and 19-09-300-010), Crystal Lake, Illinois.

SECTION II: That the Final PUD Amendment, Final Plat of Subdivision, and Variations be granted with the following conditions:

1. Approved plans, to reflect staff and advisory board comments, as approved by the City Council:
 - A. Application (Eisenmann TCR, received 03/09/15).
 - B. PUD Site Plan (VSEI, dated 02/24/15, received 03/09/15).
 - C. Final Plat of Subdivision (VSEI, dated 03/09/15, received 03/09/15).
 - D. Free-Standing Sign, (revised sign received 4-1-15).

2. Final Plat of Subdivision

A. The Plat shall meet all the requirements of Article 5-200 G 3 b, including but not limited to, names of owners and certification by licensed surveyor; exact location, width and name of all streets and dedication status; building setback lines and school districts in which each lot is located.

3. The new parking areas on lot 1 and on the south side of lot 2 shall be restriped to reflect the new parking lot designs in accordance with the site plan.

4. For the additional and revised parking areas on lot 3, the owner shall provide a landscaping plan for review and approval by staff when permits for the additional parking area are applied for.

5. Signage

A. The free standing sign shall comply with the sign presented at the April 1, 2015 Planning and Zoning Commission meeting.

B. Requests for wall signage beyond what is allowed by the Sign Ordinance shall be made through an application for a Sign Variation.

6. The petitioner shall comply with all of the requirements of the Community Development Department.

SECTION III: That the City Clerk be and is hereby directed to amend the official zoning map of the City of Crystal Lake and all pertinent records of the City of Crystal Lake to show the granting of Variations in accordance with the provisions of this Ordinance, as provided by law.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

DATED at Crystal Lake, Illinois, this _____ day of _____, _____.

MAYOR

ATTEST:

CITY CLERK



Agenda Item No: 15

City Council Agenda Supplement

Meeting Date:

April 21, 2015

Item:

Illinois Championship Triathlon at Three Oaks Recreation Area

Council Discretion:

1. Motion authorizing approval of the Illinois Championship Triathlon, to be held on Sunday, June 21, 2015, at Three Oaks Recreation Area, subject to the recommended conditions.
2. Motion authorizing approval of the Illinois Championship Triathlon for an additional 3 years to be held the third Sunday of September, at Three Oaks Recreation Area, subject to the recommended conditions.

Staff Contact:

Brad Mitchell, Assistant to the City Manager
Michelle Rentzsch, Community Development Director

Background:

3 Disciplines is requesting approval from the City to organize the second Illinois Championship Triathlon at Three Oaks Recreation Area on Sunday, June 21, 2015, which is Father's Day. Father's Day is the second busiest day at Three Oaks Recreation Area as detailed under the Three Oaks Recreation Area Impact section.

They are also requesting approval for the next three years, without the need to come back to City Council, to hold the triathlon on the third Sunday in September in 2016, 2017 and 2018. This date is much preferred since use of the park would be very low at this time. As there will be few city staff and no lifeguards available in September, 3 Disciplines would need to be prepared to provide additional volunteers and hire certified life guards.

The triathlon would begin at approximately 7:00 a.m. and end at approximately 12:00 p.m. Setup at the Three Oaks Recreation Area would begin on Friday, June 19th, and take place during the entire weekend. The race format would include an Olympic Triathlon and a Sprint Triathlon. The Olympic Triathlon would consist of a 1.5k swim, 26 mi bike, and 10k run. The Sprint Triathlon would consist of a 500m swim, 13 mi bike, and 5k run. The swim and run portion of the triathlon would take place at the Three Oaks Recreation Area, and the bike portion would take place on the following roads: Northwest Highway (Route 14), Pingree Road, Virginia Road and South Main Street, as depicted on the attached race course map.

They are also requesting a waiver of the speed limit for bicyclists. It is State law that bicyclists follow the speed limit as posted on a road. It is anticipated that bicyclists would exceed the speed limit on some roads during the race.

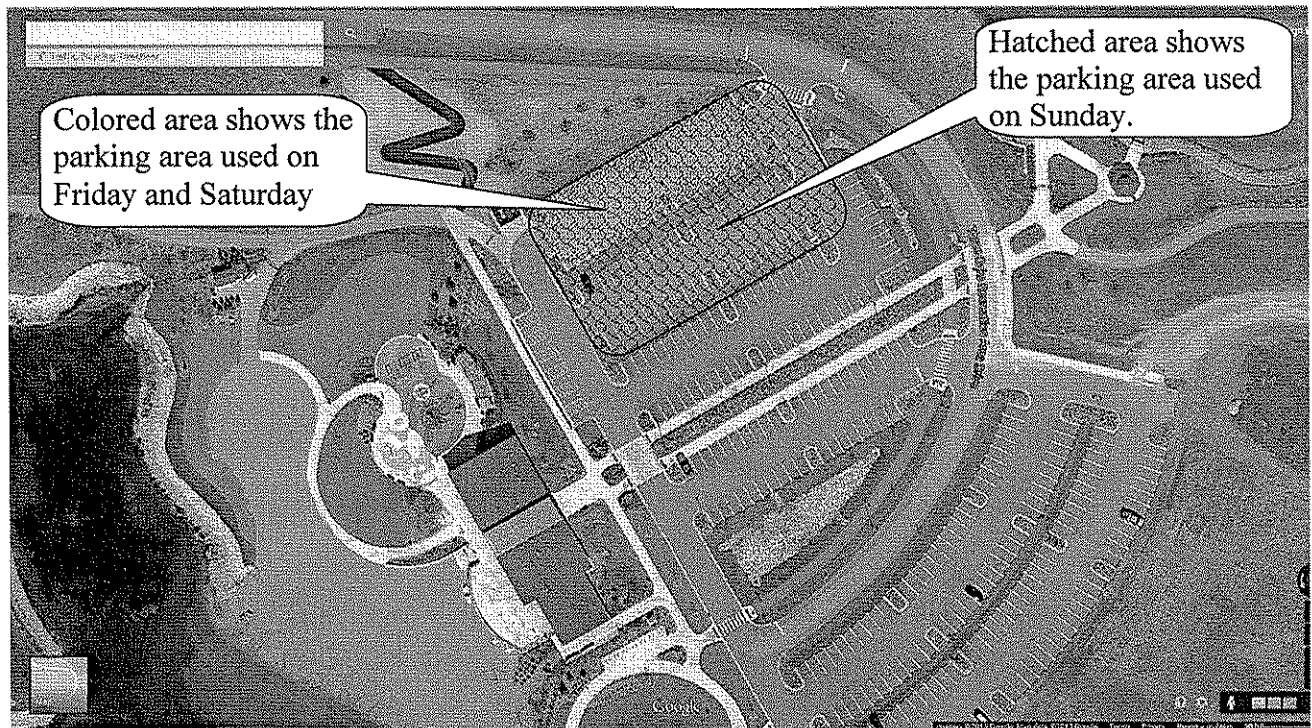
Petitioner Background:

3 Disciplines was originally started to help raise funds for a high school cross-country and track team for new uniforms, travel, awards banquet and team dinners. As of March 2015, 3 Disciplines has produced over 550 events and timed and consulted on another 300+ events, including Regional Championships and World Junior Qualifiers. 3 Disciplines has hosted events in 16 states including running, mountain biking, road racing, triathlon, duathlon and adventure races.

Three Oaks Recreation Area Impact:

Father's Day is the second highest revenue producing day next to the 4th of July. Care needs to be taken to ensure guests can still enter the park and use the marina and beach facilities. The parking lot area would be reserved for guests using the marina and beach only, all triathlon parking would need to take place off site. Several volunteers would need to be assigned to assist with traffic control and help guests find parking areas.

3 Disciplines would be using the first parking field for setup starting Friday, June 19th. The setup would restrict the number of parking spaces available



Colored area shows the parking area used on Friday and Saturday

Hatched area shows the parking area used on Sunday.

On Sunday, visitors to the park would be inconvenienced in the following ways:

- Entrance into the park for visitors would be restricted to the Route 14 entrance only from 5:30am to 11:00 am. Only the in-bound lane from the Route 14 entrance would be open for vehicle access into the park during the event. The outbound lane to the Route 14 exit would be closed during the time the bicyclists are on the course, and for cone set-up and removal, which is approximately 6:30 am to 10:30 am. The parking lot would be reserved for the general public that is using the marina, beach, and trails only. All triathlon-participant parking would take place off-site at the old Wal-Mart property. During the event, any vehicle that needs to exit the park would utilize the in-bound lane with coordination from event volunteers. The volunteers would hold traffic at the stop point from the Route 14 entrance, as well as make sure no bicyclists are coming back into the park using the Main Street entrance roadway. Once this is confirmed, vehicles would exit using the in-bound lane and turn into the old Wal-Mart site to exit to Route 14.
- Main Street entrance would be closed from 5:30 am to 1:00pm until the triathlon is complete.
- The swim beach would be used between 7:00 am and 8:30 am. The swim portion takes approximately 1 hour to complete. Staff will begin cleaning the beach as soon as the last swimmer is done to get the beach open by 10:00 am. The swim course would be set up inside the islands reserving the majority of the lake for fishermen. See the attached race course map.
- Sailboats would not be rented between 5:30 am to 8:30 am.

Swimming Portion of the Race – Three Oaks Lake Usage

The use of the lake at the Three Oaks Recreation Area would require three restrictions on the public's access. First, City staff recommends that sailboats not be allowed on the lake during the event. Sailboats are often difficult to control and may inadvertently travel into the race course area. Due to the imprecise movements of sailboats, City staff recommends that sailboats not be allowed on the lake from 5:30 am until approximately 8:30 am.

Second, the public would not be able to access the entire lake during the swim portion of the race. The northern portion of the south lake would be restricted from public access by buoy markers. In addition, public access to the lake may be delayed while swimmers are in the water. Renters will be notified of the race on the lake and instructed to stay clear of the race area on the water. The Fire Rescue Department and Three Oaks staff would have emergency/service boats on the water to ensure the public's safety.

Third, the public access to the sand beach would be limited during the swim portion of the race. Since public swimming does not begin until 10:00 am, it is anticipated that public access to the swim water would not be substantially impacted.

In addition, the petitioner would need sole use of approximately 1/3rd of the parking lot to act as a "transition" zone for the swimmers to access bicycles for the next stage of the race.

Bicycle Portion of the Race - Traffic Control and Detour Plan

Road closures would begin approximately at 6:00 am and run through 1:00 pm. The contractor hired to setup and remove the cones, barricades, and signage would start removing the traffic control after the last bike has set off on their final lap. The road course is approximately 5 miles long. The Sprint athletes complete approximately 13 miles on the bike and the Olympic athletes complete approximately 26 miles on the bike. This would require the athletes to complete either 3 or 5 laps of the course.

The cyclists would be exiting Three Oaks along the Route 14 entrance drive. This would restrict vehicles to the inbound side only. The bike course travels Route 14 to Pingree Road to Virginia Road up Main Street and into the park along the Main Street entrance road. The bike course requires multiple laps so the cyclists would turn north and exit on the Route 14 entrance drive just before the guard house.

In regards to the bike portion of the triathlon, below are City staff recommendations regarding the closure of streets/street lanes:

1. Route 14: Only the outside lane of eastbound Route 14 would need to be closed. Traffic control (barrels, cones, etc.) would need Illinois Department of Transportation (IDOT) approval and meet their standards for a typical temporary lane closure.
2. Pingree Road: Preference would be to close southbound Pingree Road to vehicle traffic between Route 14 and Rakow Road. The bikes would be using this lane and the center turn lane for the race course. South of Rakow Road, the entire section of Pingree Road would be closed. Lake in the Hills (LITH) would need to grant permission for the closure south of Rakow Road.
3. Rakow Road: Between Pingree Road and Virginia Road, Rakow Road would be closed. This would allow the cyclists to cross Rakow at Pingree and again at Virginia without causing any backups on Rakow. McHenry County Department of Transportation (MCDOT) requires a signed detour plan and permit. MCDOT staff has preliminarily agreed to this closure.
4. Virginia Road: Virginia Road would be closed from Pingree Road to Main Street. The section of Virginia Road between Rakow and Main Street would be under construction and narrow lanes and construction barricades would be present, so it is safer to close this section. MCDOT requires the City to send a notice to all businesses along this stretch and if they agree, the road could be closed. If they do not agree, then it would be closed to northbound traffic only. MCDOT requires the approval from the businesses in writing and a signed detour plan and permit.
5. South Main Street. South Main Street would be closed between Liberty Drive and Virginia Road. This section of roadway would also be under construction and narrow lanes with construction barricades would be present. It would be safer to close this section of Main Street and the only business with direct access to this section of Main Street is Mayfair Carpet which doesn't open until 10:00 am on Sundays. A signed detour would be provided which doesn't conflict with the existing signage present for roadway construction.

Running Portion of the Race – Three Oaks Trail Usage

The race portion of the triathlon will occur on existing trails. It is anticipated that these areas will need to be closed to the general public during the race. The race course map shows the running course.

Traffic Control and Detour Plan:

Since the race takes place on City of Crystal Lake, Village of Lake in the Hills, County and State roadways, this triathlon also requires the approval of the LITH Police Department, MCDOT and IDOT. The petitioner is requesting that the City prepare and draft submittals on their behalf to the various entities for review. While typically the responsibility of the applicant, this request would include preparation of engineering plans for the detours routes and traffic control necessary due to the extensive road and lane closures. A consultant would be used to prepare this information and the City would pay that cost. The Engineering Division estimates that it will cost approximately \$2,400 to complete the following:

1. Prepare and draft traffic control and detour plans for submittal to MCDOT;
2. Prepare and draft traffic control and detour plans for submittal to IDOT;
3. Prepare any plan revisions that are necessary and miscellaneous coordination time with LITH, MCDOT, and IDOT.

Required Costs: (to be paid by petitioner)

1. It is anticipated that, at a minimum, six Police officers will be needed to assist with traffic control during the race. There would also be one supervisor at the event. The anticipated cost for Police officers to assist with the triathlon is \$2,147.55. This is an estimate and actual costs from the day of the event will be sent to the petitioner.

\$59.61 per hour x 6 officers x 5 hours = \$1,788.30

\$71.85 per hour x 1 sergeant x 5 hours = \$359.25

Police Traffic Control:

- a. Northwest Highway/Three Oaks entrance: 1 Crystal Lake Police Officer
- b. Northwest Highway/Pingree: 1 Crystal Lake police officer
- c. Rakow/Pingree intersection: 1 Crystal Lake police officer
- d. Rakow/Virginia intersection: 1 Crystal Lake police officer
- e. Virginia/Main: 1 Crystal Lake police officer
- f. Main/Liberty: 1 Crystal Lake police officer
- g. Gate House (internal): 1 officer likely detail supervisor

Additional officers may be required in the Three Oaks Recreation Area.

It shall be noted that the intersection of Virginia Road and Pingree Road is LITH Police jurisdiction. They may have their own cost for police detail.

2. Fire Rescue would require an ambulance with two personnel to standby for the race, as well as a boat with three personnel. The anticipated cost for Fire Rescue services with the triathlon is \$1,240.00. The following is a breakdown of Fire Rescue Department costs:

Ambulance with two personnel:	\$124.00/hour
Boat 399 with three personnel:	\$186.00/hour
Shift Commander	Salary
Total for 1 hour:	\$310.00
Four hour minimum:	<u>x 4</u>
Minimum Total:	\$1,240.00

3. The petitioner would be responsible for securing the traffic cones, barricades and set up with a third party vendor. The City would prepare the plan and can send it out for quotes so the lowest quote could be selected. Last year this cost was \$4,963.00. The course is changing and there would be a full closure of Rakow Road this year, so the cost may increase. The third party vendor would determine the cost.

4. Three Oaks Recreation Area Costs:

<i>Non-Refundable</i>	<i>Fee</i>
Application Fee	\$75
Out of City Organization	\$150
Three Oaks Service Boat Fee	\$24 (\$12 per hour x 2 hours)
Three Oaks Overnight Security	\$96 (\$12 per hours x 8 hours)
Three Oaks General Staff Fee	\$450 (\$15 per hour x 6 staff (5 hours))
Three Oaks Lifeguard Fee	\$160 (\$10 per hour x 6-8 guards (2 hours))
Total Non-Refundable Fee	\$955
<i>Refundable</i>	<i>Fee</i>
Refundable Event Damage	\$1000
Total Refundable Fee	\$1000

Recommended Conditions:

City staff has reviewed the petitioner's request and offers the following conditions:

1. Three Oaks Recreation Area Conditions:
 - a. Comply with all City Code regulations, Special Event requirements, and Pavilion rental requirements, including all insurance requirements. Insurance certificates need to be provided annually.
 - b. The use of tents or canopies is subject to review by the Fire Prevention Bureau. The petitioner shall provide a detailed site plan for tents or canopies prior to the event.
 - c. Maintain access to all fire lanes and the south lake marina boat ramp. Provide a plan for all on-site signage prior to the event, which shall be reviewed by the City and approved prior to placement.
 - d. Receive approval from 3rd party property owners for off-site parking. Remote parking / shuttle service locations and signing plans will need to be submitted. A sign plan for the remote parking locations will be submitted to the City's Building Division for approval. **The City must receive the written authorization by the 3rd party property owner for parking.**
 - e. Agree that all traffic control activities shall be performed by a competent contractor approved by the City Engineer.
 - f. Inform event attendees, prior to the event that all non-Crystal Lake resident attendees should park in the designated off-site parking. The parking lot would be reserved for patrons using the fishing or beach amenities and no triathlon parking or access is permitted.
 - g. Submit for City approval, severe weather plans and an evacuation plan.
 - h. Sound system shall not disturb other users of the park.
 - i. All temporary electrical items shall comply with the 2005 Electric Code and shall be subject to City inspection.
 - j. All egress gates will be unobstructed at all times.
2. Approval for the Three Oaks Recreation Area Triathlon is contingent upon approval from other participating jurisdictions, including the Illinois Department of Transportation, McHenry County Division of Transportation and the Village of Lake in the Hills. Provide written documentation of the other agency approvals.
3. The City will have flexibility in designing the race course based on any concerns from City Departments.
4. 3 Disciplines must provide the City with a site plan for set-up at the Three Oaks Recreation Area and parking plan for the event for review by City Departments.

5. Work with the Police Department as to the positioning of volunteers. If no volunteers are willing and/or able to participate, the additional locations would need to be covered by officers. Volunteers must wear traffic safety vests, and have the ability to communicate via radio or cellular telephone with organizers and police in the event of an emergency. Volunteers are not to direct traffic on public roadways.
6. "Race In Progress" signs must be posted a minimum of one (1) day prior to the event. The changeable message signs announcing the detour shall be displayed at least one (1) week prior to the event.
7. Streets are not to be marked with paint or any permanent materials.
8. All debris created by the event shall be cleaned up during and after the event.
9. Petitioner must adhere to the required City insurance provisions for the use of City-owned property by providing a certificate of insurance naming the City as additional insured, and sign the required Indemnity/Hold Harmless agreement. Also, all participants should sign a waiver releasing the City from any liability related to their participation in the triathlon.
10. The petitioner shall also name McDOT, IDOT, Copenhaver Construction Inc., and Christopher B. Burke Engineering Ltd. on the insurance certificate.
11. If tents or canopies will be used, the petitioner shall contact the Fire Rescue Department for further review.
12. Any additional permits or requests for signage shall be made through the Engineering Division.
13. In the case of inclement weather, an alternate date can be approved by the City Manager.
14. The petitioner is responsible for the required costs, which are the costs for the Police, Fire, traffic control contractor and use of Three Oaks Recreation Area.
15. **3 Disciplines must provide the proof of volunteers, insurance, off-site parking approval, severe weather and evacuation plan, proof of traffic control rental, and liability waivers by June 5, 2015 or the event may be cancelled.**

The petitioner is aware of the recommended conditions and will be present at the meeting.

Votes Required to Pass:

Simple majority vote of the City Council



Agenda Item No: 16

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	April 21, 2015
<u>Item:</u>	Independence Day Parade Parkway Regulations
<u>Staff Recommendation:</u>	Discussion Only
<u>Staff Contact:</u>	Brad Mitchell, Assistant to the City Manager

Background:

It is typical that several days in advance of the Independence Day Parade, homeowners and other parade viewers “reserve spaces” within the parkway along the Independence Day Parade route, which is on Dole Avenue from Woodstock Street to Main Beach. Based on past years observations, on average, spaces are reserved by people beginning three to four days in advance of the parade date by roping off areas or putting down blankets and/or chairs. The City of Crystal Lake does not have any rules that prohibit this practice.

Parkway Usage

Per a legal review of this matter, the City can, but currently does not, limit the general ability of people from placing chairs or blankets within the parkway area for the intention of parade viewing. Also, despite the homeowner being responsible for maintenance of the parkway area, it is not recommended or legal to give special rights only to homeowners adjacent to the parkway area to reserve areas within the parkway for parade viewing as these areas are public property that should be accessible to the general public. If special rights were given to homeowners adjacent to the parkway that would allow them exclusive rights for use of the parkway area for parade viewing, then other residents that do not own property along the parade route may not have the ability to view the parade, which is a community event.

City staff researched how other municipalities handle reserving spaces for parades within the parkway area. The following is a table that outlines how other municipalities handle this issue:

<u>Community</u>	<u>Ordinance Addressing Parkway Usage for Parade</u>	<u>Regulations</u>	<u>Penalty</u>
Crystal Lake	No	n/a	n/a
Algonquin	No	n/a	n/a
Arlington Heights	No	Conducts an educational campaign - ask residents (as a courtesy) to not reserve space along parkway prior 7:00 p.m. on July 3 rd .	n/a
Evanston	Yes	Limits placing chairs and blankets within parkway for parade viewing to no earlier than 6:00 a.m. on July 1 st .	Min - \$100 Max - \$500
Glen Ellyn	No	n/a	n/a
Huntley	No	n/a	n/a
McHenry	No	n/a	n/a
Woodstock	No	n/a	n/a

As a result of City staff's research, three potential options that the City could pursue have been identified.

Option 1 – Adopt an Ordinance that establishes parkway regulations for the Independence Day Parade.

The City of Evanston has rules within their City Code for Fourth of July Parade Parkway Regulations, which limits placing of chairs and blankets on the parkway for parade viewing to no earlier than 6:00 a.m. on July 1st. Any person that violates this rule could be fined up to a max of \$500 and no less than \$100. Attached for your information is a copy of the City of Evanston's City Code regarding Fourth of July Parade Parkway Regulations.

The City of Crystal Lake could establish a similar ordinance that would create defined rules for reserving spaces, and would be enforceable if there were any violations.

Option 2 – Conduct an educational campaign regarding “reserving spaces” along the Independence Day Parade Route.

The Village of Arlington Heights uses an educational campaign to discourage residents from “reserving spaces” along their Fourth of July parade route. The campaign is advertised in the newspaper, on the Village’s website, on their cable access channel, etc. In addition, they post small signs in the parkway on the parade route a week in advance that read: “As a courtesy, please do not reserve space along the parkway for parade prior to 7:00 p.m., July 3rd. Thank you”. Attached is information regarding their educational campaign.

If the City Council decided to pursue this option, City staff could utilize the City’s website, social media accounts, cable access channel, newsletter, etc. to conduct an educational campaign discouraging reserving spaces prior to the parade date.

Option 3 – No Action

The City Council could decide to do nothing and allow the same practice for reserving spaces that has been conducted for many years. Last year, a resident in the Village of Glen Ellyn was upset about roped-off parkways at their Fourth of July Parade. Despite some objection, the Village of Glen Ellyn has no intentions of establishing any rules about this and will continue to allow residents to rope-off parkway areas along the parade route. Attached for your information is a copy of this article.



Agenda Item No: 17

**City Council
Agenda Supplement**

Meeting Date: April 21, 2015

Item: 2015 Thermoplastic Program Funding Authorization

Staff Recommendation: Motion to adopt a resolution authorizing the City's participation in the 2015 Suburban Purchasing Cooperative Pavement Marking Joint Purchasing Program, and the not-to-exceed expenditure of \$50,000 for the purchase of thermoplastic pavement markings through the Suburban Purchasing Cooperative 2015 Pavement Marking Joint Purchasing Program.

Staff Contact: Abigail Wilgreen, City Engineer

Background:

The Northwest Municipal Conference (NWMC) conducts joint purchasing programs for several different goods and services for its member municipalities through the Suburban Purchasing Cooperative (SPC) program. Among those is a joint purchase for thermoplastic lane-marking services. Since many different municipalities participate in this program, the SPC is able to leverage the large quantities into better unit prices for thermoplastic marking. The City has participated in this program for the last several years and it has yielded a significant unit cost savings over when the City bids these services on its own.

Superior Road Striping is the low bidder for the program. They have been the low bidder for many years and have done an excellent job each year. This year the Suburban Purchasing Cooperative's Governing Board approved the third of three possible one-year contract extensions to Superior Road Striping.

Since the contract for this service is between the SPC and the contractor, the authorization to use \$50,000 of Road and Vehicle License Funds for thermoplastic pavement marking services is requested of the Council. Funds have been budgeted for this purpose.

Votes Required to Pass:

Simple majority of City Council present.



DRAFT

The City of Crystal Lake Illinois

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City is hereby authorized to participate in the 2015 Suburban Purchasing Cooperative Pavement Marking Joint Purchasing Program.

BE IT FURTHER RESOLVED that the City be authorized to spend the not-to-exceed amount of \$50,000 for the purchase of thermoplastic pavement marking through the 2015 Suburban Purchasing Cooperative Pavement Marking Joint Purchasing Program.

DATED this 21st day of April, 2015.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Mayor

SEAL

ATTEST:

City Clerk

PASSED: April 21, 2015

APPROVED: April 21, 2015



Agenda Item No: 18

**City Council
Agenda Supplement**

Meeting Date:

April 21, 2015

Item:

Stormwater Consultant Agreement Extension

Staff Recommendation:

Motion to adopt a resolution authorizing the City Manager to execute an extension of the City's current agreement with Christopher B. Burke Engineering, Ltd. for stormwater management consulting services through April 30, 2017.

Staff Contact:

Abigail Wilgreen, City Engineer

Background:

On September 16, 2008, the City Council approved the use of Christopher B. Burke Engineering, Ltd. (CBBEL) as the City's Stormwater Management Consultant. The City Council approved a two-year extension to CBBEL's current agreement on April 16, 2013. City staff continues to be very satisfied with the performance of CBBEL and their ability to provide timely review comments and assist staff on various technical stormwater and watershed related matters.

This third extension to their agreement, which stipulates 2007 hourly rates, is recommended for an additional two-year term and would expire April 30, 2017. At that time, staff will review their performance and either extend CBBEL's agreement for an additional two years or complete a request for proposal to select a different firm.

CBBEL has agreed to continue to utilize their existing 2007 hourly rates as they value their relationship with the City. They have requested that a future extension of their contract include revised hourly rates to more current levels.

Votes Required to Pass:

Simple majority of City Council present.



DRAFT

The City of Crystal Lake Illinois

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute a two-year extension to the agreement with Christopher B. Burke Engineering Ltd. (CBBEL) for stormwater management consultation services using the 2007 Rate Schedule provided by CBBEL.

DATED this 21st day of April, 2015.

CITY OF CRYSTAL LAKE, an Illinois
Municipal Corporation

BY: _____
Mayor

SEAL

ATTEST:

City Clerk

PASSED: April 21, 2015

APPROVED: April 21, 2015



Agenda Item No: 19

City Council Agenda Supplement

Meeting Date: April 21, 2015

Item: Allocation of MFT funds for traffic signal maintenance, street light maintenance, street resurfacing, illuminated street name signs, and snow-fighting material purchases.

Staff Recommendation: Motion to adopt a resolution appropriating \$1,713,063.00 in MFT funds for FY 2015-2016 traffic signal maintenance, street light maintenance, street resurfacing, illuminated street name signs, and snow-fighting material purchases.

Staff Contact: Abigail Wilgreen, City Engineer
Victor C. Ramirez, Director of Public Works

Background:

The City has traditionally used Motor Fuel Tax (MFT) funds to fund traffic signal maintenance, street light maintenance, and snow-fighting material purchases, and has budgeted to do so again this year. The Illinois Department of Transportation (IDOT) requires the City to appropriate MFT funds, through a City Council resolution, for these purposes annually.

Traffic Signal and Street Light Maintenance

The City maintains traffic signals for intersections under City jurisdiction, as well as certain intersections along IDOT routes per agreements between the City and IDOT. The City is responsible for the maintenance of 32 signalized intersections. For this maintenance period, City staff estimates that traffic signal maintenance and repairs will cost \$85,000. This includes an allotment for the City's routine signal maintenance, which is performed under contract for a fixed amount per intersection and an allocation for emergency repairs, such as knockdowns and lightning strikes. City staff also estimates that \$40,000 will be needed for MFT-funded street light maintenance and repairs, and \$5,000 will be needed to fund the City's share of traffic signals that IDOT maintains on Illinois Route 31.

Emergency Vehicle Preemption

The City will also be spending \$10,063 for replacement of an Emergency Vehicle Preemption (EVP) unit for IDOT's Illinois Route 176 and Illinois Route 31 project as part of the upcoming intersection improvement by the State. The City is rebudgeting this because IDOT is not expected to invoice the City for this cost in FY 2014-2015.

Illuminated Street Name Signs

The City is proposing to install illuminated street name signs at three signalized intersections along U.S. Route 14: Pingree Road, COG Circle, and Virginia Road. The estimated cost is \$65,000.

Snow-Fighting Materials

The Public Works Department estimates that it will spend \$508,000 on snow-fighting material purchases in the next fiscal year. This \$508,000 will be sufficient for the City's salt purchases for snow-fighting, including road salt, calcium chloride, and bag salt for sidewalks. The City also uses a snow-fighting material called Super Mix, which is a combination of salt brine, liquid calcium chloride, and an anti-icing agent derived from sugar beets. This mixture is combined with road salt and increases its effectiveness, while decreasing the amount of salt runoff, when temperatures fall below 25 degrees.

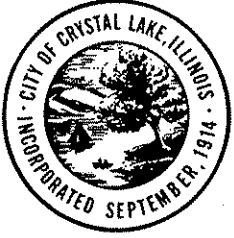
Street Resurfacing

During the development of the FY 2015-2016 City Budget, it was determined that in order to maintain the street resurfacing program level and to continuously improve the overall quality of streets in the City, \$1,000,000 in MFT funds would need to be used for the annual street resurfacing program. An additional \$1,000,000 will be funded through the Road and Vehicle License fund, for a total program of \$2,000,000. This funding level is consistent with the resurfacing programs of the last few years.

Any funds that are obligated and not spent will be returned to the City's unobligated MFT fund balance. The funds will then be available for future projects.

Votes Required to Pass:

Simple majority vote by the City Council.



Agenda Item No: 20

**City Council
Agenda Supplement**

Meeting Date: April 21, 2015

Item: Fire Rescue Department Personal Protective Equipment Pricing Bid

Staff Recommendation: Motion to award the bid for Fire Rescue Department fire turnout gear pricing for up to five (5) years in the submitted bid amounts to the lowest responsive, responsible bidder, Municipal Emergency Services, Inc., and adopt a resolution authorizing the City Manager to execute an agreement with Municipal Emergency Services, Inc. per the submitted bid.

Staff Contact: Paul DeRaedt, Fire Rescue Chief

Background:

On Friday, April 3, 2015, the City of Crystal Lake publicly opened and read aloud the bids received for fire turnout gear pricing for up to five years beginning May 7, 2015. The lowest, responsible and responsive bidder will furnish fire coats, fire pants, helmets, gloves, fire boots, and fire hoods purchased throughout the year by the Fire Rescue Department. Prices for each individual item bid were evaluated for compliance and compared against the other bidders.

Listed below are the costs to outfit a firefighter with a personal protective equipment ensemble:

<u>BIDDER</u>	<u>Original Bid</u>
Municipal Emergency Services, Inc. Deer Creek, IL	\$1,933.00 ✓
Air One Equipment, Inc South Elgin, IL	\$2,146.00

✓ Indicates recommended lowest responsive and responsible bidder.

Bids for personal protective equipment were originally solicited in March. Bid packets were sent to several vendors. Two vendors submitted bids which were opened publically on April 3, 2015.

Recommendation:

The City Manager's Office and the Fire Rescue Department reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. The Fire Rescue Department staff has verified references and received positive recommendations.

It is staff's recommendation to award the bid to the lowest responsive and responsible bidder, Municipal Emergency Services Inc., in the submitted bid amounts. The bid prices received for the aforementioned equipment will be valid for up to five (5) years, beginning May 7, 2015.

Votes Required to Pass:

Simple majority



Agenda Item No: 21

**City Council
Agenda Supplement**

Meeting Date:

April 21, 2015

Item:

Fire Rescue Department Uniform Pricing Bid

Staff Recommendation:

Motion to award the bid for Fire Rescue Department uniform pricing for up to five (5) years in the submitted bid amounts starting May 1, 2015 to the lowest responsive and responsible bidder, Today's Uniforms Inc, and adopt a resolution authorizing the City Manager to execute an agreement with Today's Uniforms Inc.

Staff Contact:

Paul DeRaedt, Fire Rescue Chief

Background:

On Friday, April 3, 2015, the City of Crystal Lake publicly opened and read aloud the bids received for Fire Rescue Department uniform pricing for up to five (5) years beginning May 1, 2015. The lowest responsible bidder will furnish dress uniforms, work uniforms, badges, and nametags purchased throughout the year by the Fire Rescue Department. Prices for each individual item bid were evaluated for compliance and compared against the other bidders.

Listed below are the costs to outfit a new firefighter with uniforms:

<u>BIDDER</u>	<u>Original Bid</u>
Today's Uniforms Inc. Crystal Lake, IL	\$ 733.00 ✓
Unique Apparel Elk Grove Village, IL	\$ 734.00 *
VCG Uniform Chicago, IL	\$ 813.15
Kale Uniforms Wheaton, IL	\$ 813.15

✓ Indicates recommended lowest responsive and responsible bidder.

*Did not meet minimum specifications.

Recommendation:

The City Manager's Office and the Fire Rescue Department reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. The Fire Rescue Department staff has verified references and received positive recommendations.

It is staff's recommendation to award the bid to the lowest responsive and responsible bidder, Today's Uniforms Inc., in the submitted bid amounts. The bid prices received for the aforementioned items will be valid for up to (5) years, beginning May 1, 2015.

Votes Required to Pass:

Simple majority



Agenda Item: 22

**City Council
Agenda Supplement**

Meeting Date: April 21, 2015

Item: Proposed Lake Safety Program Budget

Staff Recommendation: Motion to adopt a resolution approving the proposed Lake Safety Program Budget for Fiscal Year 2015/2016.

Staff Contact: Eric Helm, Deputy City Manager

Background:

Per the terms of the Intergovernmental Agreement for Enforcement and Safety Patrol upon Crystal Lake, attached is a 2015/2016 Budget proposal from the Village of Lakewood. While the overall operating budget decreased this year, there is an increase in part time wages and a capital expenditure, for a new boat and associated equipment.

There are no changes to the decal fees. Also enclosed is a copy of the 2014 Lake Patrol Activity Report, the 2015 Boating and Safety Regulations, the Intergovernmental Agreement for Enforcement and Safety Patrol, and the Lake Safety Ordinance.

Votes Required to Pass:

Simple majority vote of the City Council.



Agenda Item No: 23

**City Council
Agenda Supplement**

Meeting Date:

April 21, 2015

Item:

Public Hearing/Annual Budget Ordinance/Salary Ordinance, and Water and Sewer, Vehicle License, and Fire Emergency Services City Code Amendments

Staff Recommendation:

Motion to Adopt:

1. An Ordinance approving and adopting the Annual Budget for the 2015/2016 Fiscal Year,
2. The Salary Ordinance for the 2015/2016 Fiscal Year,
3. An Ordinance amending Section 515, Water and Sewer, of the City Code,
4. An Ordinance amending Section 496-137, Vehicle License, of the City Code, and
5. An Ordinance approving and adopting the Fire Cost Recovery Fee.

Staff Contact:

Gary J. Mayerhofer, City Manager
George J. Koczwar, Director of Finance/Treasurer

Budget:

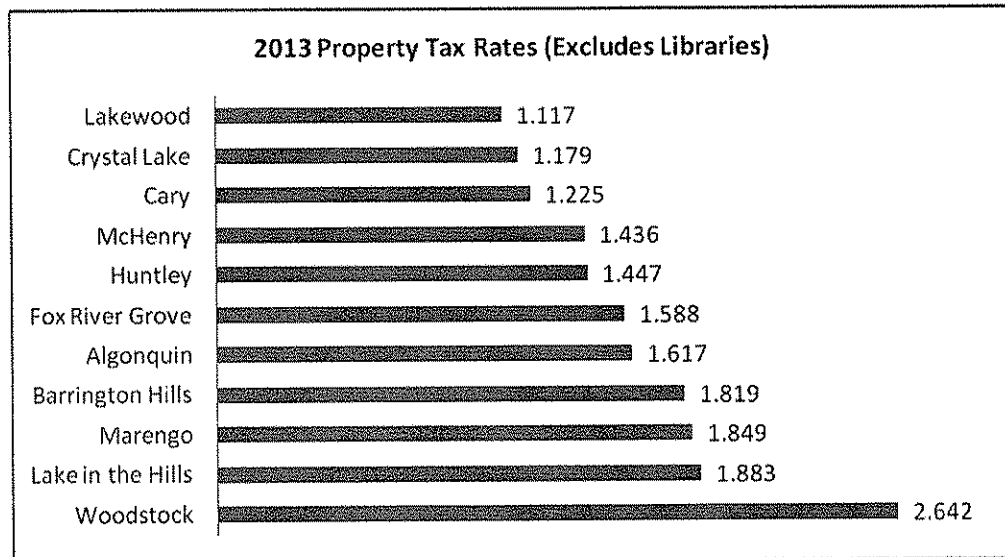
The Council is requested to adopt the budget in accordance with State Statutes, which requires the budget to be adopted prior to the beginning of the Fiscal Year, which begins on May 1, 2015.

On April 7, 2015, the City Council placed on public display, the proposed balanced fiscal year 2015/2016 Budget that maintains the high quality City services offered to residents while allowing for capital investment in facilities and improvements, as well as the development of other initiatives to help establish a solid foundation for the community for years to come.

Despite the continued economic challenges, the City has worked diligently to present a proposed annual budget that is:

- ✓ Balanced
- ✓ Continues the City's commitment to public safety
- ✓ Continues the City's investment in infrastructure
- ✓ Within the parameters of the City's financial policies

The proposed budget continues the funding of General Fund services without the use of a corporate property tax. City residents enjoy one of the lowest municipal tax rates in the area. The chart below illustrates a comparison of municipal tax rates (excluding libraries).



Budgeted expenditures and other uses for all funds in fiscal year 2015/2016 total approximately \$105.08 million (including the Library). Revenues projected for fiscal year 2015/2016 reflect a conservative view and can be positively impacted by reductions in unemployment or increases in consumer spending and construction activities.

The fiscal year 2015/2016 City budget reflects capital expenditures of \$27.64 million. In addition to street improvements, other major capital purchases reflected in this budget are:

- Pavement preservation, pavement marking and manhole cover replacements
- Curb and sidewalk replacement
- Construction of a multi-use path in the vicinity of the Country Club Subdivision
- Traffic signal modernization and emergency vehicle pre-emption equipment upgrades along Route 14
- Water and sewer main replacement
- Chlorides reduction study (EPA mandate)
- Enhancement of Water Treatment Plant #2 (Engineering)
- Rehabilitation of Wastewater Treatment Plants #2 and #3
- Water tower rehabilitation (Water Treatment Plant #1)
- Sanitary sewer lining and grouting
- Emerald Ash Borer (EAB) eradication
- Flooding mitigation
- Brink Street parking lot rehabilitation
- Driveway and parking lot replacement (Fire Station #4)
- Gateway/way-finding signage
- Automotive equipment
- Fiber optic network

- Cardiac monitors replacement
- LED lighting upgrade (IL DCEO grant)
- Closed-circuit camera and security system enhancements
- Computer hardware and software
- Parking lot expansion and switchback design (Three Oaks Recreation Area)

With the challenges posed by the slow economic recovery, a number of adjustments were made to balance the budget. These adjustments include:

Personnel

During the past few years, a total equivalent of eighteen and one-quarter positions have become vacant. These positions have been eliminated. These include two full-time positions in the City Administration Department, one full-time position in the Police Department, eight full-time positions in the Community Development Department, six full-time positions in the Public Works Department and one full-time position in the Information Technology Department.

One full-time position in the Information Technology Department was converted to part-time (0.50 full-time equivalent) in addition to the conversion of one full-time position in the Community Development Department to a part-time position (0.75 full-time equivalent). One part-time Intern position (0.50 full-time equivalent) was added to the Special Projects Division.

Insurance

In an effort to better control liability insurance costs, in 2004, the City joined the Intergovernmental Risk Management Agency (IRMA). The Intergovernmental Risk Management Agency, founded in 1979, was the first municipal risk pool in Illinois. IRMA is a risk sharing pool of 70 local municipalities and special service districts in northeastern Illinois, which have joined together to manage and fund their property/casualty/workers' compensation claims. All members also participate in a comprehensive risk management program. Through concerted efforts and enhancements in the City's risk management program, the City is able to take advantage of very favorable insurance costs. Increases in the City's liability insurance overall are budgeted at 0%.

Additionally, in an effort to better control health care costs, the City joined the Intergovernmental Personnel Benefit Cooperative (IPBC). The IPBC is an entity created under Illinois State laws, which allows municipal groups to band together for the purposes of health insurance. The IPBC was established in 1979 and includes 76 municipalities or municipal entities as members. The purpose of the IPBC is to provide economies of scale and risk pooling that will allow members more financial stability than offered by the commercial insurance market. Due to favorable claims experience, the proposed fiscal year 2015/2016 budget reflects a 0.40% increase in group insurance.

Capital Expenditures

One-time capital expenditures will be funded using unassigned fund balances coupled with bond proceeds. Fund balances are past savings that were designated exclusively to fund larger one-time capital items. Bonds shall not be used to finance operating deficits and fund balances shall be maintained in accordance with the City's financial policies.

The fiscal year 2015/2016 budget reflects \$2,000,000 for the City's annual street resurfacing program. The annual street resurfacing program, combined with other resurfacing and improvement projects

budgeted in the MFT and the Road/Vehicle License Funds, total over \$8.96 million. Street improvement costs budgeted in fiscal year 2015/2016 include:

- IL Route 176/Main Street intersection improvements (Phase I engineering)
- Crystal Lake Avenue and Main Street intersection improvements (Phase II engineering)
- South Main Street widening (Construction)

Streets programmed for resurfacing in fiscal year 2015/2016 are:

Street Name	Limit	Limit
Ashford Lane	Village Road	Bradford Lane
Becker Court	Village Road	End
Blue Heron Drive	Willow Tree Drive	Alexandra Blvd
Bradford Lane	Village Road	Miller Road
Brompton Court	Brompton Lane	End
Brook Drive	Nash Road	McHenry Avenue
East Broadway Ave	Nash Road	McHenry Avenue
Everett Avenue	Nash Road	McHenry Avenue
Golf Road	Nash Road	McHenry Avenue
Hartford Lane	Village Road	Ashford Lane
James Street	E. Broadway Avenue	Porter Avenue
Lincolnshire Drive	Devonshire Lane	Darlington Lane
Magnolia Drive	Woods creek Circle	Alexandra Blvd
Nash Road	St. Andrews Lane	Lake Avenue
Nottingham Court	Nottingham Lane	End
Nottingham Lane	S of Dartmoor Drive	Lincolnshire Drive
Pebble Lane	Woods creek Circle	Alexandra Blvd
Penny Lane	Village Road	Brompton Lane
Porter Avenue	Nash Road	McHenry Avenue
Sussex Lane	Buckingham Drive	Berkshire Drive
Village Court	Village Road	End
Village Road Court (East of Golf Course Road)	Village Road	North and South to End
Willow Tree Drive	Golf Course Road	Alexandra Blvd
Woods creek Circle	Willow Tree Drive	Alexandra Blvd
Yorkshire Lane	Suffolk Drive	Coventry Lane

Financial Stewardship

The City takes its role as financial steward very seriously. The Government Finance Officers Association (GFOA) voted to award the City of Crystal Lake’s budget document the Distinguished Budget Presentation Award for the 2014/2015 fiscal year. This award is the highest form of recognition in governmental budgeting. Also this year, the City again received the Certificate of

Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. This is the twenty-fifth year in a row the City has received this award and it is expected that this year the City will again receive this award. Finally, the City's financial strength is exemplified by the fact that in 2009, which is the last time the City utilized Moody's Investor Services as part of a bond issuance, they upgraded the City's bond rating from an Aa3 to an Aa2, which was subsequently recalibrated to an Aa1 in a global scale change. In 2009, Standard and Poor's rated the City for the first time with an AA+ rating. The AA+ rating was affirmed by Standard and Poor's again in 2012, 2013, and 2014. In its most recent review, Standard & Poor's increased their financial assessment of the City in large measure due to the City's Financial Policies. The direct quote was "We view the city's management conditions as very strong, with strong financial practices. We changed the city's financial management assessment (FMA) score to 'strong' from 'good'."

Salary Ordinance:

Included as part of the adoption of the proposed Annual Budget for Fiscal Year 2015/2016 is the salary ordinance. As in past years, staff has conducted a salary survey. This data is used in the review of the City's non-collectively bargained position classifications. Based on staff's review, the maximum of the ranges in the proposed salary ordinance were adjusted 2.5% while the minimum of the ranges are unchanged. This adjustment does not result in any employee receiving an automatic pay increase. Non-union employees' ability to receive a raise (from 0% to 2.5%) is based upon their individual performance.

Year Two of the Utility Rate Study:

Previously, the City Council approved contracts with consultants to provide Wastewater and Water Master Plans. The purpose of these plans was to identify significant capital improvements to repair, rehabilitate and enhance the City's water and sewer system. In addition, the City approved a contract with Baxter and Woodman to evaluate the financial impacts of undertaking the proposed capital improvements, review the existing rate structure and make recommendations regarding five-year rate modifications to support capital improvements.

Based on these studies, a number of options were presented at last year's budget workshop to determine the utility rates and connection fees for the next five years. Ultimately, a rate structure was approved that not only will support the existing debt service and to make the minimum capital investment required to avoid critical system failure, but also the infrastructure improvements necessary for maintaining the integrity of the systems. These improvements were identified by the Public Works Department utilizing the wastewater and water master plans. In order to fund these capital improvements, existing operations and existing debt payments, an annual rate increase of 11.4% is required for each of the next five years. The proposed budget incorporates the second year of 11.4% increases in water and sewer rates.

Senior Discount

With the approval of the five-year rate structure, the City also approved an increase in the water and sewer discount rate for senior citizens. Previously, the discount rate was 15% on the first 4,000 gallons of water and sewer. This discount rate was increased from 15% to 20% in order to mitigate rate increases. The projections and recommendations within the Baxter and Woodman report were based on increasing the senior discount to 20%. With the 2015-2016 Budget, City staff is recommending increasing the number of gallons eligible for the discount rate on the first 5,000 gallons of water and sewer. This quantity is more in line with the amount of water and sewer used in two person homes.

Vehicle Stickers:

Two proposed changes to the vehicle license program include the reclassification of the “B” plate license fee utilizing the standard passenger fee and the addition to vehicles of cartage businesses to the list of businesses eligible for discounted vehicle stickers.

Currently, B-truck license plates are issued to Second Division vehicles weighing 8,000 pounds or less. Second Division trucks per the Illinois Vehicle Code include vehicles that are used “for pulling or carrying freight” such as a pick-up truck. The Secretary of State charges the same license plate fee for B-truck plates as they do passenger plates. The proposed change to the City Code will clarify that B-truck plates will pay the passenger vehicle fee.

With regard to the change for cartage businesses, Section 496-137 (C) of the City Code provides a discount to businesses with multiple vehicles registered in the City including automotive dealers, trucks for construction businesses and all trucks of utility companies. The proposed change to the City Code will also include cartage businesses to the list of businesses receiving the reduced rate.

Fire Cost Recovery Fees:

A growing number of municipalities, including Algonquin, Cary, Carpentersville, Fox-River Grove, Elgin and Huntley, have adopted ordinances authorizing the recovery of costs of providing emergency response services to “at-fault” non-resident drivers involved in motor vehicle accidents. The adoption of the proposed Cost Recovery Fee will allow the City to recover the cost of providing these services to non-residents that are otherwise paid by Crystal Lake taxpayers. Like most municipalities, the City already charges fees for some services provided by the Fire Department (e.g. ambulance and hazardous materials calls) to recover costs associated with the delivery of service.

Services rendered by the Crystal Lake Fire Rescue Department are funded by property tax monies collected from the residents of the City and fees collected by the Crystal Lake Rural Fire Protection District through an intergovernmental agreement. Non-residents also utilize the services of the Fire Rescue Department, but receive these services at no cost. Examples of non-residents use of services are vehicle accidents, car fires, fluid spills, striking a natural gas or electric service, etc. These calls for service can sometimes tie up Fire Rescue resources for several hours.

A trend in other communities is to establish fire recovery fees to recoup the costs associated with non-residents use of fire department services. The table below discloses fire recovery fees imposed by communities near Crystal Lake.

Fire Recovery Fee Comparison		
<u>Agency</u>	<u>Charges</u>	<u>Incidents (Non EMS)</u>
Algonquin/LITH FPD	\$250/hr/vehicle, \$70/hr/FF	All incidents
Barrington FD	\$250/hr/vehicle, \$70/hr/FF	Vehicle accident, Vehicle fire, Exterior gas leak or spill (police response also)

Carpentersville FD	Multi-level for motor vehicle (1-6) \$435-\$2,200. Fire response \$400/hr/FF, \$500/hr/vehicle. Water incident (1-3) \$400-\$800. Senior staff \$250/hr/Chief.	Motor vehicle, Fire investigation, Fire response, Water rescue, Specialized rescue, Senior staff response
Cary FPD	\$250/hr/vehicle, \$70/hr/FF	All incidents
Crystal Lake FD	\$250/hr/vehicle, \$70/hr/FF	All incidents
Elgin FD	Multi-level for motor vehicle (1-6) \$435-\$2,200. HazMat (1-3) \$700-\$5,900. Pipeline/Powerline (1-2) \$400-\$1,000. Fire response \$400/hr/FF, \$500/hr/vehicle. Water incident (1-3) \$400-\$800. Senior staff \$250/hr/Chief.	Motor vehicle, Haz Mat, Fire investigation, Pipeline/Powerline, Fire response, Water rescue, Specialized rescue, Senior staff response
Fox River Grove FPD	\$250/hr/vehicle, \$70/hr/FF	All incidents
Hampshire FPD	\$250/hr/vehicle, \$70/hr/FF	All incidents

The attached ordinance amends Article I of Chapter 235 and Section 16 of Chapter 33 of the City in order to clarify the fees charged relating to certain rescue, ambulance and hazardous material removal services and to provide for the establishment and collection of fees, not otherwise provided for the City Code (fire recovery fees), for the reasonable cost of providing the Services rendered by the City to persons who are not residents of the City or the District.

Votes Required to Pass:

Simple majority



DRAFT

**AN ORDINANCE APPROVING THE ANNUAL BUDGET OF THE CITY OF
CRYSTAL LAKE, ILLINOIS, FOR THE FISCAL YEAR
BEGINNING MAY 1, 2015 AND ENDING APRIL 30, 2016**

WHEREAS, the City Council designates a Budget Officer for the City who shall compile an annual budget for the City of Crystal Lake; and

WHEREAS, the Budget Officer has proposed to the corporate authorities a budget as required by Section 8-2-9.3 of the Illinois Municipal Code; and

WHEREAS, Section 8-2-9.9 of the Illinois Municipal Code requires that the corporate authorities of the City of Crystal Lake allow for public inspection of the tentative annual budget at least ten (10) days prior to its passage; and

WHEREAS, the tentative annual budget has been available for public inspection in the Office of the City Manager from April 7, 2015; and

WHEREAS, after proper notice being given, a public hearing was conducted on April 21, 2015, to obtain public comment on the tentative annual budget for the City of Crystal Lake for the fiscal year beginning May 1, 2015 and ending April 30, 2016.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Crystal Lake, McHenry County and State of Illinois, as follows:

Section 1: The fiscal year budget of the City of Crystal Lake, McHenry County, Illinois, for the fiscal year beginning May 1, 2015 and ending April 30, 2016, in the form attached hereto is hereby approved and adopted.

Section 2: That a certified copy of this Ordinance and a copy of the budget hereby approved shall be filed with the McHenry County Clerk in accordance with the provisions of the statutes of the State of Illinois.

DATED at Crystal Lake, Illinois, this 21st day of April 2015.

APPROVED:

Aaron T. Shepley, Mayor

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: April 21, 2015

APPROVED: April 21, 2015

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



DR

**AN ORDINANCE ESTABLISHING CERTAIN ANNUAL, DAILY OR HOURLY PAY RATES
AND PAY RANGES AND THE SALARY ADMINISTRATION SCHEDULE FOR THE CITY
OF CRYSTAL LAKE EMPLOYEES**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL
LAKE, ILLINOIS;

SECTION I: ANNUAL, DAILY OR HOURLY RATES

That the ranges of annual, daily or hourly rates for the employees of the City are hereby to read as follows on attached chart:

SECTION II: SALARY ADMINISTRATION PROCEDURES

- A. The City Manager shall develop procedures and direct the administration of those procedures to ensure that individual employee's wages are determined and allocated in an equitable manner in keeping with the goals and requirements of this policy.
- B. New employees and newly promoted employees shall be paid a salary within their new salary range that is not less than the minimum of the range and does not exceed the maximum of their new pay range. Salary increases for individual employees will be timed and salary increase amounts will be determined following the specific criteria below:
 - 1. Quality of performance since the employee's last salary adjustment.
 - 2. Comparison of current salary to pay of other employees of like duties, responsibilities and performance.
 - 3. Position of an employee's current salary within the pay range in terms of overall ability and overall performance since the employee first entered the range.
- C. The City Manager shall annually direct the review and survey of certain positions and their salary ranges in comparison with other communities in proximity to the City of Crystal Lake or of like size and comparable composition.
- D. The City Manager shall annually approve salary rates and their effective dates for all employees.
- E. The City Manager may initiate exceptions to this policy when, in his judgment, such action is for the good of the organization.

SECTION III: JOB CLASSIFICATION:

That all positions of the City shall be separated into classifications and each classification shall have a pay range and the designation of an annual, daily, or hourly rate of pay. The classifications of positions may be modified as deemed appropriate by the City Manager.

All employees, including department directors, part-time and seasonal employees, shall receive such compensation as shall be determined from time to time by the City Manager provided, however, no expenditure shall be made on account of or pursuant to appointment or employment by the City Manager unless sufficient funds have been appropriated in the annual budget.

SECTION IV: REPEALER

That all ordinances or parts of ordinances, rules and regulations in conflict with this ordinance shall be and are hereby repealed.

SECTION V: EFFECTIVE DATE

That this Ordinance shall be in full force and effect from and after the first day of May 2015.

DATED at Crystal Lake, Illinois, this 21st day of April 2015.

APPROVED:

Aaron T. Shepley, Mayor

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: April 21, 2015

APPROVED: April 21, 2015

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.

FY 2015-2016 Classification Plan

1	Office Assistant	10	Public Works Supervisor Police Records Supervisor
2	Maintenance Custodian Police Records Assistant	11	Assistant to the City Manager Assistant to the Public Works Director
3	Accounts Payable Clerk	12	Civil Engineer
4	Utility Customer Service Representative Permit Assistant Community Service Officer Administrative Assistant Payroll Clerk	13	Not Assigned
5	Not Assigned	14	Superintendent Assistant Finance Director Assistant Director of Public Works
6	Human Resources Assistant	15	City Engineer Planning & Economic Development Manager Building Commissioner Police Commander Fire Battalion/Bureau Chief
7	Executive Assistant	16	Not Assigned
8	Accountant Administrative Analyst Engineering & Building Inspector Fire Inspector Information Technology Analyst Support Services Coordinator	17	Deputy Police Chief Deputy Fire Chief
9	Plans Examiner Planner Lab Supervisor Plumbing Inspector	18	Director of Information Technology Director of Human Resources
		19	Director of Finance/Deputy City Manager Deputy City Manager Director of Community Development
		20	Director of Public Works Fire Rescue Chief Police Chief

FY 2015-2016 Pay Plan

Grade	15-16 MIN	15-16 MAX
1	\$36,316.80	\$54,174.12
2	\$38,147.20	\$56,903.08
3	\$40,040.00	\$59,738.64
4	\$42,827.20	\$63,896.04
5	\$45,843.20	\$68,373.24
6	\$49,067.20	\$73,191.56

7	\$52,977.60	\$79,011.92
8	\$56,160.00	\$83,744.96
9	\$61,214.40	\$91,292.24

10	\$71,011.20	\$98,498.40
11	\$73,860.80	\$102,421.28
12	\$76,814.40	\$106,514.72
13	\$79,872.00	\$110,778.72
14	\$83,075.20	\$115,213.28
15	\$86,382.40	\$119,285.40
16	\$89,814.40	\$124,061.08
17	\$93,433.60	\$136,085.56

18	\$97,177.60	\$139,390.16
19	\$101,067.20	\$150,540.52
20	\$105,102.40	\$156,574.08

Fire Rescue Part- Time Staff	Hourly Rate
Firefighter II/EMT-B Trainee Rate:	\$8.25
Base Pay (Firefighter II and EMT-B):	\$15.50
Additional Certifications: Paramedic, FAE, Firefighter III	Additional \$0.50/hour for each certification on top of base pay
10 Year Plus CLFRD premium:	Additional \$0.50/hour

Crossing Guards (School Year)	Daily Rate
Dependent Upon Crossing	\$14.94
Assignment:	\$19.57
	\$31.93

Seasonal Positions	Hourly Rate Range
Attendants/Summer Workers	\$8.25 to \$10.50
Lifeguards	\$9.00 to \$10.00
Security Assistant	\$9.50 to \$10.50
Assistant Site Supervisor	\$10.50 to \$12.50
Beach/ Recreation Manager	\$16.25 to \$19.00
Interns (various dept. assignments)	\$8.25-\$20.00
Returning Seasonal Employees	Additional \$.25-\$.50/hour

Police Sergeants*		
May 1 to December 31, 2015		
Step 1		\$94,272.35
Step 2		\$96,167.27
Step 3		\$99,052.72
Step 4		\$103,014.83
January 1 to April 30, 2016		
Step 1		\$95,215.07
Step 2		\$97,128.94
Step 3		\$100,043.25
Step 4		\$104,044.98
*For internal equity purposes, Sergeant pay ranges are linked to Fire Lieutenant ranges.		

DRAFT



ORDINANCE AMENDING THE CRYSTAL LAKE CITY CODE

BE IT ORDAINED by the Mayor and City Council of the City of Crystal Lake, McHenry County and State of Illinois, as follows:

Section 1: Amendment of City Code § 515-15, Rates and Charges, of Chapter 515, Water and Sewer, of the City Code is hereby repealed and replaced in its entirety with the following:

§ 515-15. Rates and Charges.

The consumer or user on all property or premises upon which any building or structure has been or may hereafter be erected having connection with any mains or pipes which exist or may hereafter be constructed and used in connection with the water and sewage or water or sewage systems of the City of Crystal Lake shall pay the following rates according to the following schedule:

A. Water rate. Beginning July 1, 2015, the following rates shall apply:

- (1) Monthly service charge: \$5.27.
- (2) Each 1,000 gallons: \$3.59 per 1,000 gallons.

B. Sewer rate. Beginning July 1, 2015, the following rates shall apply:

- (1) Monthly service charge: \$6.29.
- (2) Each 1,000 gallons: \$3.60 per 1,000 gallons.

C. The rates and charges herein established shall be collected from owners, occupants, consumers and users of the premises for all such use from and after each scheduled rate adjustment. The minimum rate for water and sewer monthly billing shall be equal to the combined water and sewer monthly service charge for the rate period covered. The fee paid for sewer use shall be determined by the water meter reading. No discounts shall be allowed for any difference between the water meter reading and actual sewer use.

D. Senior citizens may qualify for a water and sewer rate discount of 20% for the first 5,000 gallons billed each month by requesting the discount and registering with the Finance Department. To receive the discount, a senior citizen must be 65 years of age, and must reside at the address and the account must be in his/her name.

E. Water users outside corporate limits of the City of Crystal Lake shall pay 1 1/3 times the fee charged for the same services within the City (except those users covered by contractual agreements whose fees should be determined in accordance with such contracts).

F. Bulk water sales made by metered connections to secondary community water supplies or via metered hydrant for on-site use or via metered hydrant to a tanker for transport to an end

user (except those users covered by contractual agreements) shall be billed monthly and pay the following rates according to the following schedule:

(1) Bulk water rate (except those users covered by contractual agreements). Beginning July 1, 2015, and continuing until further adjusted by the Mayor and City Council of the City of Crystal Lake:

- (a) Monthly service charge: \$28.20.
- (b) Each 1,000 gallons: \$10.98 per 1,000 gallons.

G. Water used during construction of new buildings. Beginning July 1, 2015, and continuing until further adjusted by the Mayor and City Council of the City of Crystal Lake:

- (1) One- and two-family residences: \$68.51.
- (2) Multifamily, commercial, industrial:
 - (a) Under 2,000 square feet, minimum fee: \$68.51.
 - (b) Each additional square foot over 2,000 to 10,000: \$0.040.
 - (c) Each additional square foot over 10,000 to 50,000: \$0.013.
 - (d) Each additional square foot over 50,000: \$0.008.

H. Surcharge for industrial users. When the average concentrations of BOD and/or suspended solids exceeds 300 mg/l or 350 mg/l, respectively, a surcharge shall be \$0.47 per pound of BOD, and \$0.23 per pound of suspended solids. All measurements, tests, and analysis of the characteristics of water and wastes to determine the industrial user surcharge factors shall be conducted in conformance with § 515-13. All commercial and institutional users shall be reclassified "industrial" as per the Office of Management and Budget's "Standard Industrial Classification Manual," 1972 Edition, under the category "Division D Manufacturing," when any of their wastes exceed the concentration of § 515-13 of this article.

I. New Account Deposit.

1. All new water/sewer accounts shall be required to make a utility deposit with the City to their utility account prior to receiving any water/sewer service. Upon application for service, all new customers must indicate whether the service is being requested for property that is owned or rented.
2. The new customer deposit shall be fifty dollars (\$50.00) for water/sewer service.
3. Utility deposits shall be credited to utility customers in "good standing" having had twenty-four (24) consecutive months with a minimum of twenty-two (22) timely payments and no payments or drafts having been returned for insufficient funds. Utility deposits credited shall be applied to the customer's next bill following the 24th consecutive month of timely payments. No deposits to current accounts shall be refunded directly to the customer until account closure.
4. The deposit requirement shall be waived in the event the applicant applies for participation in the City's "Direct Debit Program" and remains in good standing. A customer in good standing is one that has not had direct payments returned to the City on two consecutive billing periods. The Finance Director is authorized to process a

refund of deposits held by the City on behalf of water and sewer customers who participate in the Direct Debit Program. Refunds shall be processed in the form of an account billing credit.

J. Terms of Payment

1. **Liability For Payment Of Fees For Water/Sewer Service:** The user of the City's water/sewer service and the occupant and owner of the property, or the owner's agent, if different from the user, shall be jointly and severally liable for the payment of any user fees, penalties, or special assessments billed for water/sewer service.

2. **Owner Notified If Tenant Delinquent:** After the account has been delinquent for sixty (60) days, if the owner has provided the City with the owner's name and address, the City shall deliver notice of the tenant's or occupant's delinquency to the owner. Depositing the required notice in the mail, addressed to the owner at the address listed in the City's records, postage prepaid, shall constitute delivery.

3. **Manner Of Correcting Inaccurate Bills:** In any instance where a customer's bill has been incorrectly calculated or stated for any reason except unlawful use of utility services, the City shall correct the billing for any period of time not exceeding twelve (12) months during which incorrect bills were rendered for underbilled accounts and twelve (12) months for credits due to an error which caused the account to be overbilled.

4. **Deferred Payment Plan:** Where a customer has been underbilled, the City may enter into a written deferred payment agreement with the customer, whereby the amount due to the billing error may be paid in equal installments over a period not to exceed twelve (12) months from the date on which the agreement is signed.

5. **Termination Of Service:** The City shall have and hereby reserves the right, power and authority to suspend or terminate water/sewer service as provided for in § 515-16 to any customer at any time without incurring any liability or cause of action for damages of any kind.

6. **Resumption Of Service:** If service is discontinued because the customer's bills for service are in arrears, or for violation of any provisions of this Article after notice, such service shall not be restored until all charges, costs and damages, if any, shall have been paid to the Finance Department; or the violation has been corrected; and any charges for reinstatement of service pursuant to this Chapter have been paid to the Finance Department.

7. **Responsibility For Meter With Customer:** If water service is terminated pursuant to this Section, the customer shall remain liable for protecting the water meter from damage from freezing or other causes. If the meter is damaged, the customer shall be required to return the damaged meter to the City, purchase a new meter, and have the new meter installed in accordance with City Code requirements, all at his/her own expense.

8. Collection: The City may take all legal action necessary to collect user fees from delinquent accounts including, without limitation, termination of service, recording a lien against the property, foreclosing on such lien, hiring a collection agency, refusing to grant any other utility service, or to issue any City permit or license to the delinquent customer until the delinquent account has been paid in full, including any penalties, costs incurred to record liens or releases of lien, or costs of collection.

9. Blanket Policy: The City shall also have the right to disconnect or refuse service to any customer with one or more installations if the bills are not paid at any one installation.

10. Charges And Discounts Prorated: The charges and discounts established in this Article shall be prorated by the Finance Department for customers receiving service for less than a full billing period.

K. Periodic review of charges. The adequacy of the water and sewer charge shall be reviewed by the City Manager at least annually as part of the annual budget process. The water and sewer service charge shall be revised periodically to reflect change in local operation, maintenance and repair costs, including capital replacement costs.

L. Disposition of revenues. All revenues and moneys derived from the operation of the water and sewer system shall be deposited in the Water and Sewer Fund. The Director of Finance shall receive all such revenues from the water and sewer system and all other funds and moneys incidental to the operation of such system as the same may be delivered to him/her and deposit the same in the account of the fund designated as the Water and Sewer Fund of the City of Crystal Lake.

M. Accounts. The Director of Finance shall establish a proper system of accounts and shall keep proper books, records and accounts in which complete and correct entries shall be made of all transactions relative to the water and sewer system, and at regular annual intervals he/she shall cause to be made an audit by an independent auditing concern of the books to show the receipts and disbursements of the sewerage system.

Section 2: Amendment of City Code § 515-17, Connection Permits; Infrastructure Availability Charge, of Chapter 515, Water and Sewer, of the City Code is hereby amended by replacing § 515-17 (E) (2) in its entirety with the following:

2. Redevelopment – Redevelopment, wherein an existing building is replaced with a new building, shall result in the calculation and payment of the water and/or sewer connection fee similar to new construction. The Director of Public Works shall have the discretion of applying a credit for connection fees previously paid to the property.

Section 3: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

DATED at Crystal Lake, Illinois, this 21st day of April 2015.

APPROVED:

Aaron T. Shepley, Mayor

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: April 21, 2015

APPROVED: April 21, 2015

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



DRAFT

ORDINANCE AMENDING THE CRYSTAL LAKE CITY CODE

BE IT ORDAINED by the Mayor and City Council of the City of Crystal Lake, McHenry County and State of Illinois, as follows:

Section 1: Amendment of City Code Chapter 496. Section 496-137, License Fees of Article XII, Procedure, of Part 3, Motor Vehicle Licenses, of Chapter 496, Vehicles and Traffic, of the City Code is hereby repealed and replaced in its entirety with the following:

Part 3. Motor Vehicle Licenses

Article XII. Procedure

§ 515-137. License Fees

The license fee to be paid to the Director of Finance of said City shall include vehicle licenses for all automobiles, motorcycles, motorbikes and trucks, and shall be fixed as follows:

A. Commencing June 1, 2015, and continuing annually thereafter for passenger cars, B-truck plate, motorcycles, motorbikes, and mopeds:

- (1) If purchased between June 1 and July 15: \$10.
- (2) If purchased between July 16 and September 30: \$15.
- (3) If purchased between October 1 and May 30: \$22.50.
- (4) Licenses issued on the above vehicles for a period of less than six months (\$6.75).
- (5) Applicants for motor vehicle licenses who have attained the age of 65 shall pay a license fee of \$1. One vehicle license will be issued to each senior citizen at this reduced rate.

B. Commencing June 1, 2015, and continuing annually thereafter for trucks:

- (1) If purchased between June 1 and July 15:

Recreational Vehicles (Class RV)	\$14.25
Flat weight trucks 8,001 – 12,000 pounds (Class D)	\$20.00
Flat weight trucks 12,001 – 80,000 pounds (Class F-Z)	\$30.00
- (2) If purchased after July 15:

Recreational Vehicles (Class RV)	\$21.38
Flat weight trucks 8,001 – 12,000 pounds (Class D)	\$30.00

Flat weight trucks 12,001 – 80,000 pounds (Class F-Z) \$45.00

(3) Licenses issued on the above vehicles for a period of less than six months:

Recreational Vehicles (Class RV)	\$9.50
Flat weight trucks 8,001 – 12,000 pounds (Class D)	\$13.33
Flat weight trucks 12,001 – 80,000 pounds (Class F-Z)	\$20.00

C. For all vehicles of municipal corporations, for all automobile dealer vehicles with licensed dealer plates, for all trucks of construction businesses including but not limited to gravel trucks, cement trucks, road construction trucks, and all trucks of cartage businesses and of utility companies which are stored within the City of Crystal Lake but which are used primarily outside of the City of Crystal Lake, a license fee of \$1 shall be paid.

D. Applicants securing licenses, who have purchased motor vehicles after the 15th day of July commencing with the year 2015, shall have 15 days in which to secure a vehicle license, and if a vehicle license is purchased within said fifteen-day period, the applicant shall be entitled to the same proportionate fees as those purchasing vehicle stickers prior to the 15th day of July of each year.

E. A nonresident who becomes a resident of the City may for a period of the first 30 days of residence operate any motor vehicle without complying with the provisions of this article. Upon expiration of such thirty-day period, such new resident must comply with the provisions of this article and apply for a City vehicle license and shall pay the fee therefor in accordance with the provisions of this article.

Section 2: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

DATED at Crystal Lake, Illinois, this 21st day of April 2015.

APPROVED:

Aaron T. Shepley, Mayor

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: April 21, 2015

APPROVED: April 21, 2015

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



DRAFT

AN ORDINANCE AMENDING SECTION 3 OF CHAPTER 235 AND SECTION 16 OF CHAPTER 33 OF THE CITY OF CRYSTAL LAKE CITY CODE RELATING TO THE CHARGING OF FEES FOR RESCUE AND AMBULANCE SERVICES

WHEREAS, the City of Crystal Lake (the "City") is a home rule municipality pursuant to Section 6 of Article VII of the Constitution of the State of Illinois; and

WHEREAS, pursuant to its home rule authority the Mayor and City Council of the City have the authority to pass all necessary ordinances, and rules and regulations for the proper management and conduct of the business of the City; and

WHEREAS, the City operates a Fire Rescue Department which provides both fire protection services and emergency medical/rescue services (hereinafter, collectively referred to as the "Services") to businesses and residents within the City and also provides such services, outside of the corporate limits of the City, and within the Crystal Lake Rural Fire Protection District (the "District"); and

WHEREAS, the City incurs costs for equipment and personnel which are required in order to provide such Services; and

WHEREAS, these costs are supported by certain revenue sources, including taxes charged to businesses and residential citizens, as well as fees received pursuant to an intergovernmental agreement with the District; and

WHEREAS, these Services are also provided to persons who are not residents of the City who are involved in automobile accidents within the City or otherwise require emergency services within the City; and

WHEREAS, Section 3 of Chapter 235 of the City Code provides for the recovery of costs incurred by the City for hazardous materials removal or remediation and special rescue incident responses;

WHEREAS, Section 16 of Chapter 33 of the City Code establishes charges for emergency ambulance services; and

WHEREAS, the Mayor and City Council have found and determined that it would be appropriate to amend Article I of Chapter 235 and Section 16 of Chapter 33 of the City in order to clarify the fees charged relating to certain rescue, ambulance and hazardous material removal services and to provide for the establishment and collection of fees, not otherwise provided for the City Code, for the reasonable cost of providing the Services rendered by the City to persons who are not residents of the City or the District.

NOW, THEREFORE, be it ordained, by the Mayor and City Council of the City of Crystal Lake, County of McHenry, Illinois, as follows:

Section One. Recitals. The foregoing recitals are hereby adopted and incorporated as though fully set forth herein.

Section Two. Amendment of Section 3 of Chapter 235. Section 3 of Chapter 235 of the City of Crystal Lake City Code is hereby amended by deleting said section and replacing it with the following:

§ 235-3

1. Notwithstanding any other provision or rule of law, the City of Crystal Lake Fire Rescue Department shall charge the responsible party for hazardous materials removal or remediation and special rescue incident responses, to the extent that such charges exceed the sum of \$50 as follows:
 - A. For each fire or ambulance vehicle responding to the scene: \$250 per hour, per vehicle for each hour that the presence of such vehicle was deemed necessary by the officer in charge of each response, with the time computed from dispatch to return to the station; and
 - B. For each fire fighter responding to the scene: \$70 per hour per-fire-fighter, for each hour that the presence of such fire fighter was deemed necessary by the officer in charge of each response, with the time computed from dispatch to return to the station;
 - C. For expended materials other than fuel of vehicles: the actual costs incurred by the City of Crystal Lake for such materials, or if a portion of a unit of material is used, the cost to replace the unit of material; and

- D. For damaged or destroyed vehicles, portable equipment, or personal fire protection clothing or gear: includes the actual costs to repair such item, or if deemed unsafe or not feasible to repair such item, then for the full current cost of replacement of such item. Also, this shall include personal fire protection contaminated by any hazardous material or substance if deemed unsafe for further use in fire-fighting or rescue operations.
2. With respect to emergency service responses, other than hazardous material removal and special incident rescue responses, involving persons, businesses, or other entities who are not residents of the City or the Crystal Lake Rural Fire Protection District, the City shall charge such non-residents, in addition to any other fees provided for by the City Code, \$250 per hour/per vehicle for City vehicles responding and \$70 per hour per fire-fighter for personnel responding and may charge such non-residents for extraordinary expenses of materials used in rendering such services. The Fire Chief of the City of Crystal Lake Fire Rescue Department may, as deemed appropriate, waive all or any portion of the fees charged pursuant to this paragraph.

Section Three. Amendment to Section 16 of Chapter 33. Subsection C of Section 16 of Chapter 33 of the City of Crystal Lake City Code is hereby amended by adding paragraph 5, which shall hereinafter provide as follows:

5. The Fire Chief of the City of Crystal Lake Fire Rescue Department may, as deemed appropriate, waive all or any portion of the fees charged pursuant to this section.

Section Four. Severability. The provision and sections of this Ordinance shall be deemed severable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

Section Five. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as provided by law.

DATED at Crystal Lake, Illinois, this 21st day of April 2015.

APPROVED:

Aaron T. Shepley, Mayor

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: April 21, 2015

APPROVED: April 21, 2015

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.