



City of Crystal Lake
Police Department

REQUEST FOR WRITTEN HEARING
100 W. Woodstock Street, Crystal Lake, IL 60014
www.crystallake.org

(PLEASE PRINT)

Violation Notice No. _____ Today's Date & Time: _____

Name of Person Requesting Hearing: _____

Street Address: _____

City, State and Zip Code: _____

Daytime Telephone Number: _____

Statement/Testimony: _____

Copies of documentation attached? Yes _____ No _____

I swear that the above is a true and accurate statement. I understand that I have waived my right to an in-person hearing. After submitting my appeal, an Administrative Law Judge will review the appeal and make a Final Determination, finding me either liable or not liable. Upon the finding, I will receive a Final Determination via 1st class mail to the address submitted.

Signature

Instructions: Please complete this form and attach any copies of documents to substantiate your statement. When completed, please mail to: Parking Ticket Section, Crystal Lake Police Department, 100 W. Woodstock Street, Crystal Lake, IL 60014.